Guide to the Office of Public Affairs, Yale University, Press Releases

RU 370

compiled by Mary Caldera and Daniel Hartwig

August 2002

Yale University Library
P.O. Box 208240
New Haven, CT 06520-8240
mssa.assist@yale.edu
http://www.library.yale.edu/mssa/
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Collection Overview

**REPOSITORY:** Manuscripts and Archives
Yale University Library
P.O. Box 208240
New Haven, CT 06520-8240
mssa.assist@yale.edu
http://www.library.yale.edu/mssa/

**CALL NUMBER:** RU 370

**CREATOR:** Yale University. Office of Public Affairs

**TITLE:** Office of Public Affairs, Yale University, press releases

**DATES:** 1992–2009

**PHYSICAL DESCRIPTION:** 5.75 linear feet

**LANGUAGE:** English

**SUMMARY:** The materials consist of Yale press releases.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: http://hdl.handle.net/10079/fa/mssa.ru.0370

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Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at http://hdl.handle.net/10079/fa/mssa.ru.0370.

To order reproductions from this collection, please go to http://www.library.yale.edu/mssa/ifr_copy_order.html. The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b. box

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Administrative Information

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Conditions Governing Access

The materials are open for research.

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Preferred Citation

Office of Public Affairs, Yale University, Press Releases (RU 370). Manuscripts and Archives, Yale University Library.
Processing Information
Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

Existence and Location of Originals
Press releases sent to the Archives prior to 1992 are classed in the Yale Publications Collection (Y91 +A2).

Scope and Contents
The materials consist of Yale press releases.

General note
Forms part of Yale Record Group 4-C (YRG 4-C), Records documenting public information functions of Yale University.

Arrangement
The materials are arranged chronologically.
## Collection Contents
### Series I. Press releases

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<td>1994 Jul -1995 Jun</td>
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<td>b.4</td>
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<td>2006-2007</td>
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<tr>
<td></td>
<td></td>
<td>2008 Jan – 2009 Mar</td>
</tr>
</tbody>
</table>
Selected Search Terms
The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

Subjects
Universities and colleges -- Public relations

Genres / Formats
Press releases

Corporate Bodies
Yale University -- Public relations
Yale University. Office of Public Affairs