Yale University Library Beinecke Rare Book and Manuscript Library

Guide to the Cave Canem Records

JWJ MSS 130



by Beinecke Staff

2014

P. O. Box 208330 New Haven, CT 06520-8330 (203) 432-2977 beinecke.library@yale.edu/ http://beinecke.library.yale.edu/

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Collection Overview

REPOSITORY: Beinecke Rare Book and Manuscript Library

P.O. Box 208330

New Haven, CT 06520-8330

(203) 432-2977

beinecke.library@yale.edu http://beinecke.library.yale.edu/

CALL NUMBER: JWJ MSS 130

CREATOR: Cave Canem (Organization)

TITLE: Cave Canem records

DATES: 1995–2012

PHYSICAL DESCRIPTION: 27.29 linear feet (30 boxes)

LANGUAGE: English

SUMMARY: The Cave Canem Records contain correspondence (including electronic

mail), organizational records, photographs, financial records, computer files, and audiovisual recordings that document the activities of Cave Canem Foundation, Inc. and its founders Toi Derricotte and Cornelius Eady. The organization's governance, fundraising, publicity, and operations are documented as well as its publishing activity, fellowship program, and Legacy Conversations series, which features poets and scholars who have played historic roles in African American poetry. The collection serves as a resource for scholarship on African American poetry, literature, and culture in the

twentieth and twenty-first centuries.

ONLINE FINDING AID: To cite or bookmark this finding aid, please use the following link: https://

hdl.handle.net/10079/fa/beinecke.cave

Requesting Instructions

To request items from this collection for use in the Beinecke Library reading room, please use the request links in the HTML version of this finding aid, available at https://hdl.handle.net/10079/fa/beinecke.cave.

To order reproductions from this collection, please send an email with the call number, box number(s), and folder number(s) to beinecke.images@yale.edu.

Key to the container abbreviations used in the PDF finding aid:

b. box

f. folder

item barcode

Administrative Information

Immediate Source of Acquisition

Purchased from James S. Jaffe Rare Books on the Edwin J. Beinecke Book Fund and the James Weldon Johnson Memorial Collection of Negro Arts & Letters Fund, 2013.

November 2024 acquisition: Purchased from Alibris on the George B. Alvord Fund.

Conditions Governing Access

The materials are open for research.

Box 28 (audiovisual material): Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.

Box 29 (digital media): Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.

Box 30: Restricted until 2033 August 1. Consult the appropriate curator for further information.

Conditions Governing Use

The Cave Canem Records is the physical property of the Beinecke Rare Book and Manuscript Library, Yale University. Literary rights, including copyright, belong to the authors or their legal heirs and assigns. For further information, consult the appropriate curator.

Preferred Citation

Cave Canem Records. James Weldon Johnson Collection in the Yale Collection of American Literature. Beinecke Rare Book and Manuscript Library.

Processing Information

Collections are processed to a variety of levels, depending on the work necessary to make them usable, their perceived research value, the availability of staff, competing priorities, and whether or not further accruals are expected. The library attempts to provide a basic level of preservation and access for all collections, and does more extensive processing of higher priority collections as time and resources permit.

This collection received a basic level of processing in 2014, including rehousing and minimal organization. Information included in the Description of Papers note and Collection Contents section is drawn from information supplied with the collection and from an initial survey of the contents. Folder titles appearing in the contents list below are often based on those provided by the creator or previous custodian. Titles have not been verified against the contents of the folders in all cases. Otherwise, folder titles are supplied by staff during initial processing.

This finding aid may be updated periodically to account for new acquisitions to the collection and/or revisions in arrangement and description.

Related Materials

Toi Derricotte Papers (JWJ MSS 207). Beinecke Rare Book and Manuscript Library, Yale University.

Cornelius Eady Papers (JWJ MSS 146). Beinecke Rare Book and Manuscript Library, Yale University.

Cave Canem (Organization)

Cave Canem, a nonprofit organization dedicated to cultivating the artistic and professional growth of African American poets, was founded in 1996 by Toi Derricotte and Cornelius Eady.

Scope and Contents

The Cave Canem Records contain correspondence (including electronic mail), organizational records, photographs, financial records, computer files, and audiovisual recordings that document the activities of the Cave Canem Foundation, Inc. and its founders Toi Derricotte and Cornelius Eady. The organization's governance, fundraising, publicity, and operations are documented as well as its publishing activity, fellowship program, and Legacy Conversations series, which features poets and scholars who have played historic roles in African American poetry. The collection serves as a resource for scholarship on African American poetry, literature, and culture in the twentieth and twenty-first centuries.

Arrangement

Organized into eight series: I. Operations, Fundraising, and Governance, 1997-2012. II. Programs, 1996-2011. III. Publishing, 1996-2011. IV. Promotional Material and Collateral Literature, 1996-2011. V. Photographs, 1997-2010. VI. Audiovisual Material, 2002-2011. VII. Digital Media. VIII. Restricted Material.

Collection Contents

Series I: Operations, Fundraising, and Governance, 1997-2012

5 linear feet (5 boxes)

Te	sti	ım	on	ııa	Is

b. 1, f. 1	Elaine Shelly	2000 March 8
b. 1, f. 2	Lillien Waller	2002 February 23
b. 1, f. 3	Samantha Thornhill	2002-2003
b. 1, f. 4	Nagueyalti Warren	2003 November 2003
b. 1, f. 5	Prize Winners	2003
b. 1, f. 6	Shane Book	undated
b. 1 , f. 7	Remica Bingham	2004
b. 1, f. 8	Opal Palmer Adisa	2002 January 16
b. 1, f. 9	Toni Brown	2002
b. 1, f. 10	Jacqueline Johnson	2001 March 23
b. 1, f. 11	M. Eliza Hamilton Abegunde	2002 February
b. 1, f. 12	Samiya Bashir	2002
b. 1, f. 13	Nelson Demery, III (Jericho Brown)	2002 February 18
b. 1, f. 14	Erica Doyle	2001 February 8
b. 1, f. 15	Phebus Etienne	2002 April
b. 1, f. 16	John Frazier	1999
b. 1, f. 17	Joy Gonsalves	2003 December
b. 1, f. 18	Hallie Hobson	2004 March 16
b. 1, f. 19	Lita Hooper	2004
b. 1, f. 20	Tyehimba Jess	2004
b. 1, f. 20 b. 1, f. 21		
	Tyehimba Jess	2004
b. 1, f. 21	Tyehimba Jess Lauren Alleyne	2004 2004 1998 November
b. 1, f. 21 b. 1, f. 22	Tyehimba Jess Lauren Alleyne Brandon D. Johnson	2004 2004 1998 November 6

Testimonials (continued)

b. 1, f. 25	Toni Asante Lightfoot	undated
b. 1, f. 26	Carrie McCray	2000 September 30
b. 1, f. 27	Dante Micheaux	2003 November 19
b. 1, f. 28	Lenard D. Moore	2000 December 31
b. 1, f. 29	Mendi Lewis Obadike	2001 March 20
b. 1, f. 30	G. E. Patterson	1998 February 26
b. 1, f. 31	Hermine Pinson	1999 November 22
b. 1, f. 32	Nancy Mebane Shakir	1999 January 28
b. 1, f. 33	Holly Bass	1999 April 15
b. 1, f. 34	Shia Shabazz Barnett	2003 December
b. 1, f. 35	Tara Betts	undated
b. 1, f. 36	Gloria Burgess	2002 March
b. 1, f. 37	Curtis Crisler	2003 November 24
b. 1, f. 38	Robin Caudell	2002 March 9
b. 1, f. 39	Traci Dant	2001-2003
b. 1, f. 40	Eisa Davis	2001 March 27
b. 1, f. 41	Jarvis DeBerry	undated
b. 1, f. 42	Krista Franklin	undated
b. 1, f. 43	Kendra Hamilton	undated
b. 1, f. 44	Reginald Harris	1998 November 6
		-
b. 1, f. 45	Yona Harvey	1999 July 12
b. 1, f. 45 b. 1, f. 46	Yona Harvey Terrance Hayes	
	·	1999 July 12 1998 November
b. 1, f. 46	Terrance Hayes	1999 July 12 1998 November 5

Testimonials (continued)

b. 1, f. 50	Honorée Fanonne Jeffers	1998 November 5
b. 1, f. 51	Patricia A. Johnson	2002 July 26
b. 1, f. 52	Douglas Kearney	undated
b. 1, f. 53	M. Nzadi Keita	2002 February 24
b. 1, f. 54	Doughtry Long	2000
b. 1, f. 55	Kenyetta Lovings	2003
b. 1, f. 56	Charles H. Lynch	2005 February
b. 1 , f. 57	Toni Asante Lightfoot	undated
b. 1, f. 58	Devorah Major	1999 March 8
b. 1, f. 59	Adrian Matejka	2002
b. 1, f. 60	Evie Shockley	1999
b. 1, f. 61	Dante Micheaux	2003
b. 1, f. 62	Sheree Renee Thomas	undated
b. 1, f. 63	Venus Thrash	2003
b. 1, f. 64	Tracy Smith	undated
b. 1 , f. 65	Christopher Stackhouse	undated
b. 1, f. 66	Afaa Michael Weaver	1998 November 6
b. 1, f. 67	Damon Williams	undated
b. 1, f. 68	Karen Williams	2002 February 24
b. 1, f. 69	Financial records	1997-2011
b. 1, f. 70	VA Depart. Coinsurance	2005
b. 1, f. 71	501 C3/ Governance information (Incorporation)	1997
b. 1, f. 72	Virginia- sales and use tax exemption	2000
b. 1, f. 73	Virginia Department of Taxation- withholding	2001
b. 1, f. 74	Virginia- charitable registration	2001
	'97 Grant Information- research, organization, drafts	
b. 1 , f. 75	Sources of funds, articles, lists of donors	1997
b. 1 , f. 76	Proposals sent and replies	1997

'97 Grant Information- research, organization, drafts (continued)

b. 1, f. 77-78	Proposals to send or explore 2 Folders	1997
b. 1, f. 79	Grant proposals still outstanding, probably dead	1997
b. 1, f. 80	Proposal drafts	1997
b. 1, f. 81	Guidelines from funders not approached	1997
b. 1, f. 82	Funder chart, summary of outstanding requests	1997
b. 1, f. 83-84	Rejected grant requests 2 Folders	1997
b. 1, f. 85	Grant writing help, the Foundation Center information	1997
b. 1, f. 86	Letters to funders not answered, considered dead	1997
b. 1, f. 87	Cave Canem Proposal Information Draft	1999
	Budget Reports	
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b. 1, f. 89	Program report	2000
b. 1, f. 90	Program report	2002
b. 1, f. 91	Annual budget	2001
	Director search	
b. 1, f. 92	Job search	1999 September
b. 1, f. 93	Search ads	1999 August
b. 1, f. 94	Interviews, set up and questions	1999 October 19
b. 1, f. 95	Job candidates, no interviews	1999
b. 1, f. 96	Job candidates	1999 September- October
b. 1, f. 97	Email and phone calls	1999
b. 1, f. 98	Job applicants	1999
b. 1, f. 99	Job description	1999
	Board meetings	
b. 2, f. 1	Meeting	1998 February
b. 2, f. 2	Advisory board	1998-1999
b. 2, f. 3	Minutes	1999 June 24-25
b. 2, f. 4	Meeting	1999 June 24-25
b. 2, f. 5	Money and timeline	1999

b. 2, f. 7 Handouts from meeting 1999 February 13 b. 2, f. 8 Minutes, extra copies 1999 b. 2, f. 9 New board members correspondence 1999 b. 2, f. 10 Financial report 1999 b. 2, f. 11 Strategic plan, mission 1999 b. 2, f. 12 Board and request package 1999 July b. 2, f. 13 Minutes 1999 June 24 b. 2, f. 14 Correspondence 1999 b. 2, f. 15 Director's list 1999 b. 2, f. 16 Meeting, preparation 2000 b. 2, f. 17 Meeting 2000 January 22 b. 2, f. 18 Handouts 2000 January 22 b. 2, f. 19 Search for treasurer 1999 b. 2, f. 20 Strategic plan 2000 -2002 b. 2, f. 21 Members list 2000 b. 2, f. 22 Minutes 2000 June 24 b. 2, f. 23 Correspondence 2000 b. 2, f. 24 Meeting 2000 June 24 b. 2, f. 25 Mailling 2003 June 21 <tr< th=""><th>b. 2, f. 6</th><th>Mailing</th><th>1999 April 16</th></tr<>	b. 2, f. 6	Mailing	1999 April 16
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b. 2, f. 10 Financial report 1999 b. 2, f. 11 Strategic plan, mission 1999 b. 2, f. 12 Board and request package 1999 July b. 2, f. 13 Minutes 1999 June 24 b. 2, f. 14 Correspondence 1999 b. 2, f. 15 Director's list 1999 b. 2, f. 16 Meeting, preparation 2000 b. 2, f. 17 Meeting 2000 January 22 b. 2, f. 18 Handouts 2000 January 22 b. 2, f. 19 Search for treasurer 1999 b. 2, f. 20 Strategic plan 2000-2002 b. 2, f. 21 Members list 2000 b. 2, f. 22 Minutes 2000 June 24 b. 2, f. 23 Correspondence 2000 b. 2, f. 24 Meeting 2000 June 24 b. 2, f. 25 Mailing 2000 August b. 2, f. 26 Vote 2000 b. 2, f. 27 Advisory board 2000 b. 2, f. 28 Minutes 2003 June 21 b. 2, f. 30 Mailing 2003 April 10 b. 2, f. 31 Mailing <	b. 2, f. 8	Minutes, extra copies	1999
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b. 2, f. 23 Correspondence 2000 b. 2, f. 24 Meeting 2000 June 24 b. 2, f. 25 Mailing 2000 August b. 2, f. 26 Vote 2000 b. 2, f. 27 Advisory board 2000 b. 2, f. 28 Minutes 2003 June 21 b. 2, f. 29 Mailing 2003 June 21 b. 2, f. 30 Mailing 2003 April 10 b. 2, f. 31 Mailing 2003 February 7 b. 2, f. 32 Vote on stock 2003 February 6 b. 2, f. 33 Corporate resolutions 2003 b. 2, f. 34 Minutes 2003 December 6	b. 2, f. 21	Members list	2000
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b. 2, f. 35 Packet sent for board meeting 2003 November	b. 2, f. 34	Minutes	
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b. 2, f. 37	Agenda and handouts	2003 December 6
b. 2, f. 38	Mailing	2003 December 26
b. 2, f. 39	Minutes	2003 June 21
b. 2, f. 40	Meeting	2004 June 19
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b. 2, f. 43	Mailings	2004
b. 2, f. 44	Strategic plan report	2004 February
b. 2, f. 45	Meeting notice	2004 June
b. 2, f. 46	Strategic plan	2004 February
b. 2, f. 47	Confidentiality/management policy- confidentiality agreement	2008
b. 2, f. 48	Board nominating committee, research regarding board terms and end of term letters	2002
b. 2, f. 49	Mailing	2002 December
b. 2, f. 50	Minutes	2002 November 2
b. 2, f. 50 b. 2, f. 51	Minutes Meeting	
		2 2002 November
b. 2, f. 51	Meeting	2 2002 November 2
b. 2, f. 51 b. 2, f. 52	Meeting Vote Minutes	2 2002 November 2 2002 May
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54	Meeting Vote Minutes 2 Folders	2 2002 November 2 2002 May 2002 June 22
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54 b. 2, f. 55	Meeting Vote Minutes 2 Folders Mailing	2 2002 November 2 2002 May 2002 June 22 2002 August 20
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54 b. 2, f. 55 b. 2, f. 56	Meeting Vote Minutes 2 Folders Mailing Mailing	2 2002 November 2 2002 May 2002 June 22 2002 August 20 2002 July 9
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54 b. 2, f. 55 b. 2, f. 56 b. 2, f. 57	Meeting Vote Minutes 2 Folders Mailing Mailing Handouts	2 2002 November 2 2002 May 2002 June 22 2002 August 20 2002 July 9 2002 June 22
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54 b. 2, f. 55 b. 2, f. 56 b. 2, f. 57 b. 2, f. 58	Meeting Vote Minutes 2 Folders Mailing Mailing Handouts Board retreat	2 2002 November 2 2002 May 2002 June 22 2002 August 20 2002 July 9 2002 June 22 2002
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54 b. 2, f. 55 b. 2, f. 56 b. 2, f. 57 b. 2, f. 58 b. 2, f. 59	Meeting Vote Minutes 2 Folders Mailing Mailing Handouts Board retreat Mailing	2 2002 November 2 2002 May 2002 June 22 2002 August 20 2002 July 9 2002 June 22 2002 2002 2002 2002
b. 2, f. 51 b. 2, f. 52 b. 2, f. 53-54 b. 2, f. 55 b. 2, f. 56 b. 2, f. 57 b. 2, f. 58 b. 2, f. 59 b. 2, f. 60	Meeting Vote Minutes 2 Folders Mailing Mailing Handouts Board retreat Mailing Board fundraising training	2 2002 November 2 2002 May 2002 June 22 2002 August 20 2002 July 9 2002 June 22 2002 2002 2002 2002 2002 November 2

b. 2, f. 63	Annual budget	2005
b. 2, f. 64	Financial reports	2005
b. 2, f. 65	Mailings 2 Folders	2004 December
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b. 2, f. 68	Member list	2004
b. 2, f. 69	Minutes	2004 December 11
b. 2, f. 70	Agenda	2004 December 11
b. 2, f. 71	Minutes	2004 June 19
b. 2, f. 72	Ballot for board of directors	2005 May
b. 2, f. 73	Board Reminder	2005 April 27
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b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80	Strategic plan Budget vote Mailing, finances and report Vote Vote	2000-2002 2001 2001 December 2001 December 2001 August
b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80 b. 2, f. 81	Strategic plan Budget vote Mailing, finances and report Vote Vote Mailing	2000-2002 2001 2001 December 2001 December 2001 August 2001 August 3
b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80 b. 2, f. 81 b. 2, f. 82	Strategic plan Budget vote Mailing, finances and report Vote Vote Mailing Meeting, preparation	2000-2002 2001 2001 December 2001 December 2001 August 2001 August 3 2001 June 23
b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80 b. 2, f. 81 b. 2, f. 82 b. 2, f. 83	Strategic plan Budget vote Mailing, finances and report Vote Vote Mailing Meeting, preparation Minutes	2000-2002 2001 2001 December 2001 December 2001 August 2001 August 3 2001 June 23
b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80 b. 2, f. 81 b. 2, f. 82 b. 2, f. 83 b. 2, f. 84	Strategic plan Budget vote Mailing, finances and report Vote Vote Mailing Meeting, preparation Minutes Handouts	2000-2002 2001 2001 December 2001 December 2001 August 2001 August 3 2001 June 23 2001 June 23
b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80 b. 2, f. 81 b. 2, f. 82 b. 2, f. 83 b. 2, f. 84 b. 2, f. 85	Strategic plan Budget vote Mailing, finances and report Vote Vote Mailing Meeting, preparation Minutes Handouts Minutes	2000-2002 2001 2001 December 2001 December 2001 August 2001 August 3 2001 June 23 2001 June 23 2001 June 23 2001 June
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b. 2, f. 76 b. 2, f. 77 b. 2, f. 78 b. 2, f. 79 b. 2, f. 80 b. 2, f. 81 b. 2, f. 82 b. 2, f. 83 b. 2, f. 84 b. 2, f. 85 b. 2, f. 86 b. 2, f. 87	Strategic plan Budget vote Mailing, finances and report Vote Vote Mailing Meeting, preparation Minutes Handouts Minutes Meeting Meeting Meeting Meeting Meeting Meeting	2000-2002 2001 2001 December 2001 December 2001 August 2001 August 3 2001 June 23 2001 June 23 2001 June 2001 February 2001 February 17 2001 February

b. 2, f. 90	Mailing	2001 March
b. 2, f. 91	Votes	2001
b. 2, f. 92	Meeting	2001 June
b. 2, f. 93	DeLoach, treasurer	2001
b. 2, f. 94	Reception	2001 October 24
b. 2, f. 95	Advisory board	2001
b. 2, f. 96	Job description	2005
b. 2, f. 97	February update	2005
b. 2, f. 98	Biographies of new board members	2005
b. 2, f. 100-102	Board mailing 3 Folders	2005 October 14- November 1
b. 2, f. 103	Board retreat planning	2005 October
b. 2, f. 104	Mailing to new board members	2005 August 3
b. 2, f. 105-110	Minutes 6 Folders	2005 September- December
b. 2, f. 111	Bylaws, master	2005 May 24
	Board member biographies	
b. 2, f. 112	Reese, Henry	2008
b. 2, f. 113	Semple, Robin	2008
b. 2, f. 114	Swiggett, Ernest	2008
b. 2, f. 115	Hayes, Terrance	2008
b. 2, f. 116	Jones, Hettie	2008
b. 2, f. 117	LaMon, Jacqueline Jones	2010
b. 2, f. 118	Lewis, Juliet	2008
b. 2, f. 119	Morris, Tracie	2008
b. 2, f. 120	Brown, Marie Dutton	2008
b. 2, f. 121	Cooper, Desiree	2008
b. 2, f. 122	Derricotte, Toi	2008-2009
b. 2, f. 123	Eady, Cornelius	2008
b. 2, f. 124	Gabbin, Joanne	2008
b. 2, f. 125	Gargani, Francis, Fr.	2008

Board meetings > Board member biographies (continued)

b. 2, f. 126	Gillespie, Fern	undated
b. 2, f. 127	Griffin, Farah Jasmine	2008
	Resolutions	
b. 2, f. 128	Authority to sign legal documents	2006 November 11
b. 2, f. 129	Resolution	2007 November 10
b. 2, f. 130	Jennie McKean Moore Endowed Fund: withdrawal of principal	2008 January 23
b. 2, f. 131	Remote vote to re-elect Tracie Morris to 2008-10	2008 September 22
b. 2, f. 132	Resolution to authorize ED to sign NYS grant	2008
b. 2, f. 133	BOA savings account signatory	2008 May 14
b. 2, f. 134	Vote for board candidates 2 Folders	2008 April
b. 2, f. 135	Remote vote for budget	2008
	Fundraising grant applications	
b. 3, f. 1	Proposal or letters outstanding accepted	1997-1998
b. 3, f. 2	Altman Foundation	1999
b. 3, f. 3	American Express Matching Gift	2004-2005
b. 3, f. 4	American Library Association	2002
b. 3, f. 5	Annenberg Foundation	2003
b. 3, f. 6-9	AOL Time Warner 4 Folders	2000-2002
b. 3, f. 10-12	AT&T Foundation 3 Folders	2002-2005
b. 3, f. 13	ASTRAEA Foundation	2003 March
b. 3, f. 14	Bama Works	2001
b. 3, f. 15	Axe-Houghton Foundation	2002
b. 3, f. 16-23	Bank of America 8 Folders	1999-2009
b. 3, f. 24-26	Barnes & Noble 3 Folders	2002-2005
b. 3, f. 27	Bloomberg	2005

b. 3, f. 28-29	Borders 2 Folders	1999
b. 3, f. 30	Boyd's Mill Press	2006
b. 3, f. 31-32	Breneman Jaech Foundation 2 Folders	2001-2002
b. 3, f. 33	Buhl Foundation	2005
b. 3, f. 34-35	The Bydale Foundation 2 Folders	2002-2003
b. 3, f. 36	Carolyn Foundation	2003
b. 3, f. 37	Charlottesville-Albemarle Community Foundation	2002
b. 3, f. 38	Circuit City Foundation	1999
b. 3, f. 39	Robert Sterling Clark Foundation	2000
b. 3, f. 40-41	Comerica Incorporated 2 Folders	2001-2002
b. 3, f. 42	Con Edison	2005
b. 3, f. 43	Center for Humanities	2006
b. 3, f. 44	Daimler-Chrysler	2000
b. 3, f. 45-46	New York City Department of Cultural Affairs 2 Folders	2006-2008
b. 3, f. 77	Detroit Edison Foundation	2000-2001
b. 3, f. 48	Irene Diamond Fund	1999
b. 3, f. 49-66	Dodge Foundation 18 Folders	1999-2006
b. 3, f. 67	DTE Energy Foundation	2002
b. 3, f. 68	Doris Duke Charitable Foundation	2001
b. 3, f. 69	Educational Foundation of America	2002
b. 3, f. 70	Exxon Mobil	2002
b. 3, f. 71-78	Ford Foundation 12 Folders	1997-2005
b. 3, f. 83-89	Mrs. Giles Whiting Foundation 7 Folders	1998-2005
b. 4, f. 1	GAEA Foundation, Inc.	2002 October
b. 4, f. 2-9	Gladys Krieble Delmas Foundation 8 Folders	1999-2008

b. 4, f. 10	General Motors	2000
b. 4, f. 11-13	GreenPoint Bank 3 Folders	1997-1999
b. 4, f. 14-17	GreenPoint Foundation 4 Folders	2001-2004
b. 4, f. 18-21	Greenwall Foundation 4 Folders	2001-2003
b. 4, f. 22	Gudelsky Foundation, Inc.	2002
b. 4, f. 23	The George Gund Foundation	1999
b. 4, f. 24	Heathcote Foundation	2002
b. 4, f. 25	The Heinz Endowment	2003
b. 4, f. 26-27	Henry Holt & Company, Inc. 2 Folders	1997-1998
b. 4, f. 28	Hewlett-Packard Company	1997
b. 4, f. 29	HIP USA	2005
b. 4, f. 30	Independence Community Foundation	2006
b. 4, f. 31-41	Jerome Foundation 11 Folders	1997-2004
b. 4, f. 42	The J.M. Kaplan Fund	2002
b. 4, f. 43	J.P. Morgan Chase	2002
b. 4, f. 44-45	Lannan Foundation 2 Folders	1997-2001
b. 4, f. 46-49	LEF Foundation 4 Folders	1999-2003
b. 4, f. 50-51	Lilly Endowment 2 Folders	1999-2003
b. 4, f. 52-53	Madison Madison International 2 Folders	2001-2002
b. 4, f. 54-56	MASCO Corporation 3 Folders	2001-2003
b. 4, f. 57	The McGraw-Hill Companies	1999
b. 4, f. 58-62	Michigan Council for Arts and Cultural Affairs 5 Folders	2000-2002
b. 4, f. 63	Morris and Gwendolyn Cafritz Foundation	1999
b. 4, f. 64	Multicultural Arts Initiative	2003

b. 4, f. 65-67	Nathan Cummings Foundation 3 Folders	1997-2003
b. 5, f. 1-9	National Endowment for the Arts 9 Folders	2000-2004
b. 5, f. 10	Network of Cultural Centers of Color	2005
b. 5, f. 11-12	New York Community Trust 2 Folders	2003-2004
b. 5, f. 13-16	New York State Council on the Arts 4 Folders	1999-2003
b. 5, f. 17-18	New York Council on the Humanities 2 Folders	2003
b. 5, f. 19	North Carolina foundations	1997
b. 5, f. 20-21	Oak Hill Fund 2 Folders	2003-2004
b. 5, f. 22	Peter Norton Family Foundation	2002
b. 5, f. 23	Pew Charitable Trusts	2003
b. 5, f. 24-26	The Philadelphia Community Foundation 3 Folders	1999-2002
b. 5, f. 27-28	The Pittsburgh Foundation 2 Folders	2003-2004
b. 5, f. 29	The Poetry Foundation	2004
b. 5, f. 30-31	Poets and Writers, Inc. 2 Folders	2002-2003
b. 5, f. 32	The Reed Foundation	2003
b. 5, f. 33-34	Robert Sterling Clark Foundation 2 Folders	2001-2003
b. 5, f. 35-36	The Rockefeller Foundation 2 Folders	1998-2004
b. 5, f. 37	Rockefeller Brothers Fund	2001-2002
b. 5, f. 38	Proposals to promising donors	2001
b. 5, f. 39	Roy A. Hunt Foundation	2004
b. 5, f. 40	Rubin Foundation	2001
b. 5, f. 41	Rush Philanthropic Arts Foundation	2003
b. 5, f. 42	Sara Lee Foundation	1999
b. 5, f. 43	The Scherman Foundation	1999

b. 5, f. 44	The St. Paul Foundation	2003
b. 5, f. 45	Suntrust Bank	2002
b. 5, f. 46	Taproot	undated
b. 5, f. 47	Target Foundation	2003
b. 5, f. 48-50	Third Wave Foundation 3 Folders	1999-2001
b. 5, f. 51	Time Warner	1998
b. 5, f. 52-53	Twenty-First Century Foundation 2 Folders	1999-2000
b. 5, f. 54	United Way of New York City	2001
b. 5, f. 55	Universal Studios Foundation	1999
b. 5, f. 56	Vanguarde Media	2002
b. 5, f. 57	Viburnum Foundation	2002
b. 5, f. 58-59	Virginia Commission for the Arts 2 Folders	2002
b. 5, f. 60-62	Virginia Foundation for the Humanities 3 Folders	2002
b. 5, f. 63	Wallace-Reader's Digest	2000
b. 5, f. 64	Wallace Fund	undated
b. 5, f. 65	Wachovia	2002
b. 5, f. 66	Wellspring Foundation	2001
b. 5, f. 67	Whole Foods	2004
b. 5, f. 68	Wilbur Foundation	2003
b. 5, f. 69	William Bingham Foundation	2003
b. 5, f. 70	William Randolph Hearst Foundation	2004
b. 5, f. 71-72	The Witter Bynner Foundation for Poetry 2 Folders	1999-2002
b. 29	Computer disks relating to operations 4 floppy disks	undated
	Computer disks that have been separated from the files in Series I. for preservation purposes.	
	Box 29 (Computer disks): Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.	

Series II: Programs, 1996-2011 8 linear feet (8 boxes)

b. 6, f. 1-4	New York City class 4 Folders	1999
b. 6, f. 5	Personnel policies poet's house	1999
b. 6, f. 6	Russell Goings thank-you note	1999
b. 6, f. 7	Reading at Mt. St. Alphonsus	1999
b. 6, f. 8	Philadelphia benefit reading	1999
b. 6, f. 9	New York City reading	1999
b. 6, f. 10	Poet's House free 10 week workshop	1999 Spring
b. 6, f. 11	Schomburg workshop	1999
b. 6, f. 12	Borders Books invite	1999 February
b. 6, f. 13	Workshop submissions and replies	1999
b. 6, f. 14	New York City and Minnesota classes	2000
b. 6, f. 15	Minnesota evaluations	2000
b. 6, f. 16-17	New York City workshop evaluations 2 Folders	2000
b. 6, f. 18	Reunion	2000
b. 6, f. 19	First Books, reading	2000
b. 6, f. 20	Calendar	2000
b. 6, f. 21	New York City workshop recipients	2000 Fall
b. 6, f. 22	New York City workshop applicants	2000 Fall
b. 6, f. 23	New York City workshop feedback	2000 Fall
b. 6, f. 24	Twin Cities workshop	2000
b. 6, f. 25	New Orleans reading	2000
b. 6, f. 26	Tracie Morris resume	2000
b. 6, f. 27	New York City workshop	2000 Fall
b. 6, f. 28	New York City workshop	2000 Spring
b. 6, f. 29	Poets and Writers	1998-2000
b. 6, f. 30	Newsletter collection request	2000
b. 6, f. 31	Virginia Festival of the Book	2000
b. 6, f. 32	Grant proposal for documentary program	2001

b. 6, f. 35 First Books reading, correspondence, flyers, and programs 2001 Spring b. 6, f. 36 Michigan benefit 2001 b. 6, f. 37 Twin Cities workshop series 2001 b. 6, f. 38 Minnesota, correspondence 2001 b. 6, f. 38 Minnesota, correspondence 2001 b. 6, f. 38 Minnesota, correspondence 2001 b. 6, f. 39 40 New York City workshop series 2 Folders 2	b. 6, f. 33-34	Poetry prize 2 Folders	2000-2001
b. 6, f. 37 Twin Cities workshop series 2001 Spring b. 6, f. 38 Minnesota, correspondence 2001 b. 6, f. 39-40 New York City workshop series 2 Folders 2001 b. 6, f. 41 Poet's House workshop applicants 2001 b. 6, f. 42 Reading schedule 2001 b. 6, f. 43 Studio Museum in Harlem, reading 2001 b. 6, f. 44 People's Poetry Gathering 2001 b. 6, f. 45 Virginia Festival of the Book, public relations and correspondence 2001 b. 6, f. 46 Reunion (Philadelphia reading) 2001 b. 6, f. 47 14th St. Y, 5th anniversary for Cave Canem event 2001 b. 6, f. 48 Pratt reading, Tol & Cornelius- Baltimore, MD 2001 b. 6, f. 49 A conversation and reading with Lucille Clifton and Sonia Sanchez 2001 b. 6, f. 50 Twin cities evaluations with Tol Derricotte 2001 Spring b. 6, f. 51 New York City workshop evaluation 2001 Fall b. 6, f. 52 New York City workshop evaluation 2001 Fall b. 6, f. 53 Minnesota evaluations 2001 Fall b.	b. 6, f. 35	First Books reading, correspondence, flyers, and programs	2001 Spring
b. 6, f. 38 Minnesota, correspondence 2001 b. 6, f. 39-40 New York City workshop series 2 Folders 2001 b. 6, f. 41 Poet's House workshop applicants 2001 b. 6, f. 42 Reading schedule 2001 b. 6, f. 43 Studio Museum in Harlem, reading 2001 b. 6, f. 44 People's Poetry Gathering 2001 b. 6, f. 45 Virginia Festival of the Book, public relations and correspondence 2001 b. 6, f. 46 Reunion (Philadelphia reading) 2001 b. 6, f. 47 14th St. Y. 5th anniversary for Cave Canem event 2001 b. 6, f. 48 Pratt reading, To is Cornelius- Baltimore, MD 2001 b. 6, f. 49 A conversation and reading with Lucille Clifton and Sonia Sanchez 2001 b. 6, f. 50 Twin cities evaluations with Toi Derricotte 2001 Spring b. 6, f. 51 New York City workshop evaluation 2001 Spring b. 6, f. 52 New York City workshop evaluation 2001 Fall b. 6, f. 53 Minnesota evaluations 2001 Fall b. 6, f. 54 An Evening of Poetry 2001 b. 7, f. 1	b. 6, f. 36	Michigan benefit	2001
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b. 6, f. 44 People's Poetry Gathering 2001 b. 6, f. 45 Virginia Festival of the Book, public relations and correspondence 2001 b. 6, f. 46 Reunion (Philadelphia reading) 2001 b. 6, f. 47 14th St. Y, 5th anniversary for Cave Canem event 2001 b. 6, f. 48 Pratt reading, Toi & Cornelius- Baltimore, MD 2001 b. 6, f. 49 A conversation and reading with Lucille Clifton and Sonia Sanchez 2001 b. 6, f. 50 Twin cities evaluations with Toi Derricotte 2001 Spring b. 6, f. 51 New York City workshop evaluation 2001 Spring b. 6, f. 52 New York City workshop evaluation 2001 Fall b. 6, f. 53 Minnesota evaluations 2001 Fall b. 6, f. 54 An Evening of Poetry 2001 b. 29 Back-up files 1 floppy disk Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. b. 7, f. 1 Gwendolyn Brooks Memorial Reading 2001 b. 7, f. 2 New York City workshop 2002 Spring b. 7, f. 3-4 Studio Museum in Harlem reading 2 Folders 2002 b. 7, f. 5 Poetry workshop reading 2002	b. 6, f. 42	Reading schedule	2001
b. 6, f. 45 Virginia Festival of the Book, public relations and correspondence 2001 b. 6, f. 46 Reunion (Philadelphia reading) 2001 b. 6, f. 47 14th St. Y, 5th anniversary for Cave Canem event 2001 b. 6, f. 48 Pratt reading, Toi & Cornelius- Baltimore, MD 2001 b. 6, f. 49 A conversation and reading with Lucille Clifton and Sonia Sanchez 2001 b. 6, f. 50 Twin cities evaluations with Toi Derricotte 2001 Spring b. 6, f. 51 New York City workshop evaluation 2001 Spring b. 6, f. 52 New York City workshop evaluation 2001 Fall b. 6, f. 53 Minnesota evaluations 2001 Fall b. 6, f. 54 An Evening of Poetry 2001 b. 29 Back-up files 1 floppy disk Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. b. 7, f. 1 Gwendolyn Brooks Memorial Reading 2001 b. 7, f. 2 New York City workshop 2002 Spring b. 7, f. 3-4 Studio Museum in Harlem reading 2002 b. 7, f. 5 Poetry workshop reading 2002	b. 6, f. 43	Studio Museum in Harlem, reading	2001
b. 6, f. 46 Reunion (Philadelphia reading) b. 6, f. 47 14th St. Y, 5th anniversary for Cave Canem event 2001 b. 6, f. 48 Pratt reading, Toi & Cornelius- Baltimore, MD 2001 b. 6, f. 49 A conversation and reading with Lucille Clifton and Sonia Sanchez 2001 b. 6, f. 50 Twin cities evaluations with Toi Derricotte 2001 Spring b. 6, f. 51 New York City workshop evaluation 2001 Spring b. 6, f. 52 New York City workshop evaluation 2001 Fall b. 6, f. 53 Minnesota evaluations 2001 Fall b. 6, f. 54 An Evening of Poetry 2001 b. 29 Back-up files 1 floppy disk Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. b. 7, f. 1 Gwendolyn Brooks Memorial Reading 2002 b. 7, f. 3-4 Studio Museum in Harlem reading 2 Folders b. 7, f. 5 Poetry workshop reading 2 2002 b. 7, f. 6 Philadelphia reading 2 2002	b. 6, f. 44	People's Poetry Gathering	2001
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b. 13, f. 4 b. 13, f. 5 b. 13, f. 6 b. 13, f. 7 b. 13, f. 8 b. 13, f. 9 b. 13, f. 10	3 Folders orrespondence Micklem email Board members Chigaco- Guild Conference call Brochure, drafts and final print version Planning committee call Latino poets, outreach	1998, undated 1999 undated 2006 2005 August 2005
b. 13, f. 4 b. 13, f. 5 b. 13, f. 6 b. 13, f. 7 b. 13, f. 8 b. 13, f. 9 b. 13, f. 10 b. 13, f. 11	arrespondence Micklem email Board members Chigaco- Guild Conference call Brochure, drafts and final print version Planning committee call Latino poets, outreach Latino Writer's Conference	1998, undated 1999 undated 2006 2005 August 2005 undated
b. 13, f. 4 b. 13, f. 5 b. 13, f. 6 b. 13, f. 7 b. 13, f. 8 b. 13, f. 9 b. 13, f. 10 b. 13, f. 11 b. 13, f. 12	arrespondence Micklem email Board members Chigaco- Guild Conference call Brochure, drafts and final print version Planning committee call Latino poets, outreach Latino Writer's Conference Newsletter graphics example	1998, undated 1999 undated 2006 2005 August 2005 undated
b. 13, f. 4 b. 13, f. 5 b. 13, f. 6 b. 13, f. 7 b. 13, f. 8 b. 13, f. 9 b. 13, f. 10 b. 13, f. 11 b. 13, f. 12 b. 13, f. 13	arrespondence Micklem email Board members Chigaco- Guild Conference call Brochure, drafts and final print version Planning committee call Latino poets, outreach Latino Writer's Conference Newsletter graphics example Newsletter opportunity requests	1998, undated 1999 undated 2006 2005 August 2005 undated 1998
b. 13, f. 4 b. 13, f. 5 b. 13, f. 6 b. 13, f. 7 b. 13, f. 8 b. 13, f. 9 b. 13, f. 10 b. 13, f. 11 b. 13, f. 12 b. 13, f. 13 b. 13, f. 14	arrespondence Micklem email Board members Chigaco- Guild Conference call Brochure, drafts and final print version Planning committee call Latino poets, outreach Latino Writer's Conference Newsletter graphics example Newsletter opportunity requests Funder research	1998, undated 1999 undated 2006 2005 August 2005 undated 1998 1997 2000

Correspondence (continued)

b. 13, f. 17	Suggestions from advisory board and others	1997
b. 13, f. 18	Carrie Nickens- "Miss Carrie" 1913-2008	2008
b. 13, f. 19	VIP contacts	1999
b. 13, f. 20	Board of directors invite letter	1999
b. 13, f. 21	Letters to individuals	1998
b. 13, f. 22	Proposal rejections	1998-1999
b. 13, f. 23	Copies of approval letters for grants	1998
b. 13, f. 24	Cornelius Eady correspondence regarding fundraising	undated
b. 13, f. 25	Kate Rushin- Afaa Weaver, email	1997
b. 13, f. 26	Letters to individuals	1997
b. 13, f. 27	Communication for funding strategies, notes, correspondence, and lay-outs	2002 April
b. 13, f. 28	Sarah Micklem notes	2000
b. 13, f. 29	Carolyn Micklem correspondence	1999-2001
b. 13, f. 30	SASE	1998
b. 13, f. 31	Malaika Adero	1999-2000
b. 13, f. 32	Micklem saved reference material	undated
b. 13, f. 33	Advertisements	2001
b. 13, f. 34	Promotional plan research	2000
b. 13, f. 35	Unsorted correspondence	1999-2001
b. 13, f. 36	Thank you notes and well wishes	2007-2010
b. 13, f. 37	Correspondence/ ephemera	2008-2011
b. 13, f. 38	The Virginia Foundation for the Humanities, program director correspondence	2003
b. 13, f. 39	Carolyn Micklem	2002
b. 13, f. 40	Claudia Ann Seaman Poetry Award	2001
b. 13, f. 41	Michael Harper	2001 December
b. 13, f. 42	Tape correspondence	2001
b. 13, f. 43	Virginia libraries	2001
b. 13, f. 44	General Motors	2001
b. 13, f. 45	Linda Susan Jackson Archives	2010
b. 13, f. 46	Foundation research, articles, etc.	1996-1997

Correspondence (continued)

b. 13, f. 47	Vendor information	2000
b. 13, f. 48	Correspondence	2008
	Miscellaneous	
b. 13, f. 49	Unsolicited submissions	2011
b. 13, f. 49 b. 13, f. 50	Unsolicited submissions Board search committee	2011

Series III: Publishing, 1996-2011

8 linear feet (8 boxes)

	Poetry prize	
b. 14, f. 1-20	Poetry prize manuscript submissions 20 Folders	2009
b. 14, f. 21-28	Poetry prize manuscript submissions 8 Folders	2010
b. 15, f. 1-32	Poetry prize manuscript submissions 32 Folders	2010
b. 16, f. 1-36	Poetry prize manuscript submissions 36 Folders	2010
b. 17 , f. 1-17	Poetry prize manuscript submissions 17 Folders	2010
b. 17, f. 18-34	Poetry prize manuscript submissions 17 Folders	2012
b. 18, f. 1-35	Poetry prize manuscript submissions 35 Folders	2012
b. 19, f. 1-31	Poetry prize manuscript submissions 31 Folders	2012
	Website	
b. 20, f. 1	Registration	2003
b. 20, f. 2	Domain agreement	2000-2002
b. 20, f. 3	Publisher permission	2002
b. 20, f. 4	Permissions	2002
b. 20, f. 5	Register.com	2005
b. 20, f. 6	Reggie Harris	2002
b. 20, f. 7	Web hosting	2002
b. 20, f. 8	Final website rewrite	2005
b. 20, f. 9	Contract with Willow Books	2011
b. 20, f. 10	Cave Canem Anthology XII	2008-2009
b. 20, f. 11-12	Cave Canem Northwestern University Press Poetry Prize 2 Folders	2010
b. 20, f. 13	Publishing contracts	2000-2004
b. 20, f. 14	University of Georgia prize contract	2006
	Publications	

Publications (continued)

b. 20, f. 15	College list	undated
b. 20, f. 16	University of Georgia Press: Legacy Conversations	undated
b. 20, f. 17	University of Pittsburgh contract	2000-2008
b. 20, f. 18	Retail sites- Massachusetts	undated
b. 20, f. 19	Roth Publishing	2001-2002
	Publishing: Teaching Poetry	
b. 20, f. 20	Solicitation for pedagogy materials	undated
b. 20, f. 21	University of Georgia proposal: teaching poetry	undated
b. 20, f. 22	Krista- curriculum	2005
b. 20, f. 23	Exercises	2000
b. 20, f. 24	Hughes: "The Negro Artist and the Racial Mountain"	undated
b. 20, f. 25	Black Aesthetic	undated
	Book Proposals	
b. 20, f. 26	Proposal	2006
b. 20, f. 27	University of Georgia: future projects	undated
b. 20, f. 28	Small presses report	undated
b. 20, f. 29	University of Georgia Press: teaching proposal	undated
b. 20, f. 30	Cave Canem Poetry Prize	2010
b. 20, f. 31-32	Cave Canem Poetry Prize 2 Folders	2009
	Cave Canem Poetry Prize	
b. 20, f. 33	Prize winner: Ronaldo V. Wilson	2007
b. 20, f. 34	Prize winner: Dawn Lundy Martin	2006
b. 20, f. 35	Prize winners' achievements	2003
b. 20, f. 36	The Listening, reviews	2005
b. 20, f. 37	Lions Don't Eat Us, reviews	2006
b. 20, f. 38	Masters, prize reviews	2004
b. 20, f. 39	Newark News Ledger	2004
b. 20, f. 40	Guidelines	2004-2005
b. 20, f. 41	Ronaldo V. Wilson, Narrative of the Life of the Brown Boy and the White Ma	n undated
b. 20, f. 42	Poetry Prize	2001

b. 20, f. 43	Anthology orders Yale University Library	2002
b. 20, f. 44	MCACA mailing	2001 November
b. 20, f. 45	Anthology, Michigan mailing	2001
b. 20, f. 46	Anthology flyer, master	2001
b. 20, f. 47	Anthology	2003
b. 20, f. 48	Doug Kearney ideas	2004
b. 20, f. 49	Anthology for fellows	2003
	2004 Anthology	
b. 20, f. 50	Anthology discussion	2004-2005
b. 20, f. 51	Submissions	2004
b. 20, f. 52	5th Anthology correspondence	2000-2001
	Gathering Ground	
b. 20, f. 53	Archival	2006
b. 20, f. 54	Correspondence	2004-2005
b. 20, f. 55	University of Michigan- contract	2004-2008
b. 20, f. 56	Faculty/ participants/ prize recipients	undated
b. 20, f. 56 b. 20, f. 57	Faculty/ participants/ prize recipients Marketing form	undated
b. 20, f. 57	Marketing form	undated
b. 20, f. 57 b. 20, f. 58	Marketing form Press	undated 2004-2006
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59	Marketing form Press Promotion	undated 2004-2006 2006
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems	undated 2004-2006 2006
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60	Marketing form Press Promotion Submissions Ringing Ear	undated 2004-2006 2006 2004
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems 1 compact disc Restricted fragile material. Reference copies may be requested. Consult	undated 2004-2006 2006 2004
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60 b. 29	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems 1 compact disc Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.	undated 2004-2006 2006 2004 undated
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60 b. 29	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems 1 compact disc Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. Contract	undated 2004-2006 2006 2004 undated
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60 b. 29	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems 1 compact disc Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. Contract Contract for the Ringing Ear, Nikki Finney	undated 2004-2006 2006 2004 undated 2006 2006
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60 b. 29 b. 20, f. 61 b. 20, f. 62 b. 20, f. 63	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems 1 compact disc Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. Contract Contract for the Ringing Ear, Nikki Finney Author's guide	undated 2004-2006 2006 2004 undated 2006 2006 undated
b. 20, f. 57 b. 20, f. 58 b. 20, f. 59 b. 20, f. 60 b. 29 b. 20, f. 61 b. 20, f. 62 b. 20, f. 63 b. 20, f. 64	Marketing form Press Promotion Submissions Ringing Ear Finney, Cave Canem, editied manusctipt, PDF: FM & Poems 1 compact disc Restricted fragile material. Reference copies may be requested. Consult Access Services for further information. Contract Contract for the Ringing Ear, Nikki Finney Author's guide Nikki Finney	undated 2004-2006 2006 2004 undated 2006 2006 undated 2003

Ringing Ear (continued)

b. 20, f. 67	Marketing plan	undated
b. 20, f. 68	Lenard Moore	2002-2006
b. 20, f. 69	Finney interview: Lucile Clifton	2006
b. 20, f. 70	Acceptance/ rejection letters	2006
b. 29	Southern Anthology acceptance letter 13.5 inch disk Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.	
b. 20, f. 71	Correspondence	2003-2006
b. 20, f. 72	Permissions	2006
b. 20, f. 73	Tour	2006
b. 20, f. 74	Contents and poet labels	undated
b. 20, f. 75	Reviews	2007
b. 20, f. 76	Submissions	2003
b. 20, f. 77	Testimonials	2002
b. 20, f. 78	Teachers' list	undated
	Printed material	
b. 21, f. 1-4	Printed material Cave Canem Anthologies 4 Folders	1996-2011
b. 21, f. 1-4	Cave Canem Anthologies	1996-2011
b. 21, f. 1-4	Cave Canem Anthologies 4 Folders	1996-2011
b. 21, f. 1-4	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997	1996-2011
b. 21, f. 1-4	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999	1996-2011
b. 21, f. 1-4 b. 21, f. 5-10	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999 Anthology, Cave Canem V 2000 Anthology, 1998-2000. Folder 4 contains Cave Canem 1 Anthology June 1996, Cave Canem VI Anthology 2001, Cave Canem Anthology 2002, Cave Canem Anthology No. 8, 2003, Cave Canem Anthology 2004, and Cave Canem Anthology XIII,	1996-2011
	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999 Anthology, Cave Canem V 2000 Anthology, 1998-2000. Folder 4 contains Cave Canem 1 Anthology June 1996, Cave Canem VI Anthology 2001, Cave Canem Anthology 2002, Cave Canem Anthology No. 8, 2003, Cave Canem Anthology 2004, and Cave Canem Anthology XIII, 2010-2011, (acquired November 2024).	
	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999 Anthology, Cave Canem V 2000 Anthology, 1998-2000. Folder 4 contains Cave Canem 1 Anthology June 1996, Cave Canem VI Anthology 2001, Cave Canem Anthology 2002, Cave Canem Anthology No. 8, 2003, Cave Canem Anthology 2004, and Cave Canem Anthology XIII, 2010-2011, (acquired November 2024). Prize winning books 6 Folders	
b. 21, f. 5-10	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999 Anthology, Cave Canem V 2000 Anthology, 1998-2000. Folder 4 contains Cave Canem 1 Anthology June 1996, Cave Canem VI Anthology 2001, Cave Canem Anthology 2002, Cave Canem Anthology No. 8, 2003, Cave Canem Anthology 2004, and Cave Canem Anthology XIII, 2010-2011, (acquired November 2024). Prize winning books 6 Folders	1999-2011
b. 21, f. 5-10 b. 21, f. 11	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999 Anthology, Cave Canem V 2000 Anthology, 1998-2000. Folder 4 contains Cave Canem 1 Anthology June 1996, Cave Canem VI Anthology 2001, Cave Canem Anthology 2002, Cave Canem Anthology No. 8, 2003, Cave Canem Anthology 2004, and Cave Canem Anthology XIII, 2010-2011, (acquired November 2024). Prize winning books 6 Folders Articles Washington City Paper: "Heirs of the Dog"	1999-2011
b. 21, f. 5-10 b. 21, f. 11 b. 21, f. 12	Cave Canem Anthologies 4 Folders Folder 1 contains The Ringing Ear and Cave Canem XI, 2007. Folder 2 contains Cave Canem 1997 Anthology and Gathering Round, 1997 and 2006-2009. Folder 3 contains Cave Canem III, 1998 Anthology, Cave Canem 1999 Anthology, Cave Canem V 2000 Anthology, 1998-2000. Folder 4 contains Cave Canem 1 Anthology June 1996, Cave Canem VI Anthology 2001, Cave Canem Anthology 2002, Cave Canem Anthology No. 8, 2003, Cave Canem Anthology 2004, and Cave Canem Anthology XIII, 2010-2011, (acquired November 2024). Prize winning books 6 Folders Articles Washington City Paper: "Heirs of the Dog" Detroit Free Press: "Desiree Cooper: Poet draws others to sip at writer well	1999-2011 1997 2000

Series III: Publishing

Cave Canem records

JWJ MSS 130

Articles (continued)

b. 21, f. 15	Mosaic Literary Magazine: publications on Cave Canem	2002
b. 21, f. 16	Pluck!: an article on Cave Canem	2007
b. 21, f. 17	Unsorted magazines	undated

Series IV: Promotional Material and Collateral Literature, 1996-2011

1 linear foot (1 box)

b. 22, f. 1	Past newsletters	1998, 2005, 2006
b. 22, f. 2	First promotional poster for retreat	1996
b. 22, f. 3	Summer retreat poster and brochure	1997
b. 22, f. 4	Readings	1997
b. 22, f. 5	Workshops	1998
b. 22, f. 6	Retreat	1998
b. 22, f. 7	Workshops	1999
b. 22, f. 8	Retreat	1999
b. 22, f. 9	Readings	1999
b. 22, f. 10	Poetry prize winner: Natasha Tretheway, published article	1999
b. 22, f. 11	Workshops	2000
b. 22, f. 12	Prize reading: Rita Dove/ Natasha Tretheway	2000
b. 22, f. 13	Readings	2000
b. 22, f. 14	Workshops	2001
b. 22, f. 15	Readings	2001
b. 22, f. 16	Prize reading: Major Jackson	2001
b. 22, f. 17	Retreat	2001
b. 22, f. 18	Poets & Writers article, "Cave Canem: A Haven for Black Poets" by Shayla Hawkins	2001
b. 22, f. 19	Martin Arnold New York Times article mentioning Cave Canem	2001
b. 22, f. 20	Fellow mentions	2002
b. 22, f. 21	Workshops	2002
b. 22, f. 22	Retreat	2002
b. 22, f. 23	Studio Museum	2002
b. 22, f. 24	Legacy: Jayne Cortez/ Sekou Sundiata	2002 October 24
b. 22, f. 25	Reading: Komunyakaa	2002
b. 22, f. 26	Reunion reading	2003
b. 22, f. 27	Poetry jam	2003
b. 22, f. 28	Readings	2003

b. 22, f. 29	The Michigan Chronicle article on Toi Derricotte and Cave Canem by Patrick Keating	2003
b. 22, f. 30	Pittsburgh Post: "Cave Canem carves out protected place for poets" by Bob Hoover	2003
b. 22, f. 31	Tribune-Review: "Cave Canem gives minority poets a forum" by Maryann Gogniat Eidemiller	2003
b. 22, f. 32	Pittsburg City Paper: "Verse Camp" by Dan Eldridge	2003
b. 22, f. 33	Every Wednesday: "Cave Canem readers featured at MICA" by D. C. Culbertson	2003
b. 22, f. 34	8th anniversary celebration	2003
b. 22, f. 35	Studio museum	2003
b. 22, f. 36	Legacy: Rita Dove/ Elizabeth Alexander	2003
b. 22, f. 37	Workshops	2003
b. 22, f. 38	Prize reading: Tracy Smith	2003
b. 22, f. 39	Detroit Free Press: "Cooper's Town" by Desiree Cooper	undated
b. 22, f. 40	National Black Programming Consortium	2004
b. 22, f. 41	Program brochures	2005
b. 22, f. 42	Workshops	2005
b. 22, f. 43	Prize reading: Amber Flora Thomas	2005
b. 22, f. 44	Retreat	2005
b. 22, f. 45	Legacy: Derek Walcott/ Elizabeth Alexander	2005
b. 22, f. 46	Readings	2005
b. 22, f. 47	New York Amsterdam News: "Derek Walcott on the art of Poetry" by Misani	2005
b. 22, f. 48	Legacy: Amiri Baraka/ Tracie Morris	2005
b. 22, f. 49	The Black Poetic Tradition Toward the 21st Century	2005
b. 22, f. 50	Legacy: Naomi Long Madgett/ Derricotte	2006
b. 22, f. 51	Workshops	2006
b. 22, f. 52	Studio museum	2006
b. 22, f. 53	The New Mexican: Lannan Foundation reading	2006
b. 22, f. 54	Readings	2006
b. 22, f. 55	Compass: Cave Canem showcases Lucille Clifton	2006
b. 22, f. 56	Gathering ground, marketing materials phase I	2006
b. 22, f. 57	Poets & Writers: "Eady Sees Cave Canem Success" by Thomas Sayers Ellis	2006

b. 22, f. 58	Multicultural Review: Review of Gathering Ground	2006
b. 22, f. 59	Rattle: Poetry for the 21st Century	2009
b. 22, f. 60	Prize reading	2007
b. 22, f. 61	Workshops	2007
b. 22, f. 62	Legacy: Charles H. Rowell/ Thomas Sayers Ellis	2007
b. 22, f. 63	Program brochures	2007
b. 22, f. 64	Legacy: Arnold Rampersad/ Derricotte	2007
b. 22, f. 65	Readings	2007
b. 22, f. 66	Ringing Ear: Black Poets Lean South, a Cave Canem anthology	2007
b. 22, f. 67	Gathering Ground	2007
b. 22, f. 68	Bridge Walk: Eady/ Derricotte honored	2008
b. 22, f. 69	Poets & Writers gala benefit dinner	2008
b. 22, f. 70	State of the Art	2008
b. 22, f. 71	Workshops	2008
b. 22, f. 72	Patricia Smith at Enoch Pratt	2008
b. 22, f. 73	Poets on Craft: Major Jackson/ Suji Kwock Kim	2008
b. 22, f. 74	Poetry prize reading	2008
b. 22, f. 75	Collaborations	2008
b. 22, f. 76	Legacy: Ishmael Reed/ Al Young	2008
b. 22, f. 77	New Year's greeting	2008
b. 22, f. 78	Pocantico writing residency	2008
b. 22, f. 79	Cave Canem	2008
b. 22, f. 80	Seasonal program brochures	2008
b. 22, f. 81	"Hardheaded Weather," Eady book debut	2008
b. 22, f. 82	Word for Word, Bryant Park	2008
b. 22, f. 83	Walter Mosley benefit reading Pittsburgh	2008
b. 22, f. 84	Enoch Pratt Free Library reading	2009
b. 22, f. 85	Faculty and fellow mentions	2009
b. 22, f. 86	The Rona Jaffe Foundation writers' awards	2009
b. 22, f. 87	Sunken Garden Poetry & Music Festival	2009

b. 22, f. 88	Toi Derricotte- University of Pittsburgh chancellor's distinguished public service award	2009
b. 22, f. 89	Tribute to Reginald Shepherd	2009
b. 22, f. 90	Black history month reception	2009
b. 22, f. 91	Northwestern University Poetry Prize	2009
b. 22, f. 92	Elizabeth Alexander- inaugural poet	2009
b. 22, f. 93	Poets on Craft: Myronn Hardy & Cathy Park Hong	2009
b. 22, f. 94	New year greeting	2009
b. 22, f. 95	Program brochures	2009
b. 22, f. 96	Instructors read	2009
b. 22, f. 97	New York City Workshops	2009
b. 22, f. 98	Hygienic Arts	2009
b. 22, f. 99	Terrance Hayes and Adrian Metejka	2009
b. 22, f. 100	Baltimore Book Festival	2009
b. 22, f. 101	Reginald Lewis Museum	2009
b. 22, f. 102	Bryant Park Word for Word	2009
b. 22, f. 103	Howl Festival Poetry Turn On!	2009
b. 22, f. 104	Fellow mentions and events	2009
b. 22, f. 105	Readings	2010
b. 22, f. 106	Poets promoted	2010
b. 22, f. 107	Workshops, readings, and conversations	2010
b. 22, f. 108	Ota Benga and the Pygmies	2010
b. 22, f. 109	Benefit at Pratt Institute	2010
b. 22, f. 110	Program promotion	2010-2011
b. 22, f. 111	Mentions	2011
b. 22, f. 112	Workshops, readings, and conversations	2011
b. 27 (Oversize), f. 3	Posters	1998-2009

Series V: Photographs, 1997-2010 4.25 linear feet (5 boxes)

b. 29	Retreats and legacy conversations 2 Folders (21 compact discs and 13.5 inch disk)	2004-2008
	Digital photographs in box 29: Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.	
b. 23, f. 1-35	Unsorted prints and negatives 35 Folders	1997-2010
b. 24, f. 1-8	Photographs removed from boxes labeled "Photos to scan" 8 Folders	1997-2002
b. 24, f. 9	Retreat	2001
b. 24 , f. 10-14	Workshops, retreats, and readings 5 Folders	2001- 2004
b. 24, f. 15-18	Headshots and groups 4 Folders	2004
b. 25, f. 1-6	Headshots and groups 6 <i>Folders</i>	2004
b. 25, f. 7	Unsorted	undated
b. 25, f. 8	Nuyorican Cafe reading	1998
b. 25, f. 9	Pratt Library Reading- Baltimore	2000
b. 25, f. 10	Clifton- Sanchez conversations	2001
b. 25, f. 11	Reunion- Philadelphia	2002
b. 25, f. 12	AWP- Baltimore	2003
b. 25, f. 13	Reading- Chicago	2003
b. 25, f. 14	Virginia Festival of the Book- Charlottesville	2003
b. 25, f. 15	Poetry project- New York City reading	2003
b. 25 , f. 16-17	Unsorted photographs and negatives 2 Folders	2000-2003
	Fellows and faculty headshots	
b. 25, f. 18	Michelle Berry visit to New York City	1999
b. 25, f. 19	Harryette Mullen (faculty)	1999
b. 25, f. 20	Sonia Sanchez (faculty)	1999
b. 25, f. 21	Candid shots, classrooms	1999
b. 25, f. 22	Toni Lightfoot	1999
b. 25, f. 23	Evie Shockley	1999

Fellows and faculty headshots (continued)

b. 25, f. 24	Holly Bass	1999
b. 25, f. 25	Ro-Lyan Reid (fellow)	1999
b. 25, f. 26	Bakar Wilson	1999
b. 25, f. 27	Brandon Johnson	1999
b. 25, f. 28	John Frazier	1999
b. 25, f. 29	Mistinguette Smith	1999
b. 25, f. 30	Carrie Allen McCray	1999
b. 25, f. 31	Terrance Hayes and Yona Harvey	1999
b. 25, f. 32	Michael Harper (faculty)	1999
b. 25, f. 33	Cornelius Eady (faculty)	1999
b. 25, f. 34	Tim Seibles (faculty)	1999
b. 25, f. 35	<u>Group shots</u>	1999
b. 26, f. 1	Outdoors under the smoking tree	1999
b. 26, f. 2	Book sales	1999
b. 26, f. 3	Nuyorican reading	1999
b. 26, f. 4	Reunion- Philadelphia	1999
b. 26, f. 5-6	Workshop/retreat 2 Folders	1997-1998
b. 26, f. 7	Miscellaneous photographs	1997-1998
b. 26, f. 8	Website	2004
b. 26, f. 9	Unidentified	undated
b. 26, f. 10	Toi and Cornelius	undated
b. 26, f. 11	Summer workshop/retreat classroom shots	1999
b. 26, f. 12	Summer workshop/retreat fellow portraits	1999
b. 26, f. 13	Summer workshop/retreat faculty	1999
b. 26, f. 14	Graduating class	2000
b. 26, f. 15	Participant readings- Cranbrook	2001
b. 26, f. 16	Summer workshop/retreat party	2001
b. 26, f. 17	Activities- Cranbrook and casual shots	2001
b. 26, f. 18	Summer workshop/retreat graduating class	2001
b. 26, f. 19	Summer workshop/retreat party	2001

b. 26, f. 20	Summer workshop/retreat classrooms, workshops	2001
b. 26, f. 21	Summer workshop/retreat faculty	2001
b. 26, f. 22	Summer workshop/retreat group photographs	2001
b. 26, f. 23	Summer fellows head shots	2002
b. 26, f. 24	Group pictures- summer- Cranbrook ceremonies	2002
b. 26, f. 25	Summer- group formal photograph	2002
b. 26, f. 26	Summer fellows- group shots	2002
b. 26, f. 27	Workshops in action- Cranbrook	2002
b. 26, f. 28	Faculty reading- Cranbrook	2002
b. 26, f. 29	Summer workshop/retreat classroom shots	2003
b. 26, f. 30	Summer informal shots	2003
b. 26, f. 31	Summer workshop/retreat casual pictures- dinner room	2003
b. 26, f. 32	Summer workshop/retreat last day shots	2003
b. 26, f. 33	Summer workshop/retreat formal group photographs	2003
b. 26, f. 34	Scenic Cranbrook- various years	undated
b. 26, f. 35	Unidentified	undated
b. 27 (Oversize), f. 1	Graduation, notes to Carolyn	2006
b. 27 (Oversize), f. 2	Faculty and fellows, headshots	

Series VI: Audiovisual Material, 2002-2011

0.42 linear feet (1 box)

Box 28 (audio and video cassettes): Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.

Compact discs in Box 29: Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.

b. 29	Program audio files- Legacy Conversations, readings 2 Folders (21 compact discs)	2002-2011
b. 28	Program audio files- Legacy Conversations, readings 2 Folders (6 audiocassettes)	2003-2005
b. 28, IIIIII 39002091396888	Amiri Baraka, MFA, writing NSV (1 of 2) 1 Audiocassette 01:34:33 Duration (HH:MM:SS.mmm) The program is distorted at times. The program begins abruptly. [Aviary] jwjmss013039002091396888a.u.mp3	2005 May 14
	Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	
b. 28, IIIIII 39002091396896	Amiri Baraka, MFA, writing NSV (2 of 2) 1 Audiocassette 00:50:09 Duration (HH:MM:SS.mmm) The program begins abruptly. The program is distorted at times. [Aviary] jwjmss013039002091396896a.u.mp3	2005 May 14
	Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	
b. 28, IIIIII 39002091396904	Lorenzo Thomas / Harryette Mullen (1 of 2), copy 1 Audiocassette 01:34:15 Duration (HH:MM:SS.mmm) Static and a high amount of hiss can be heard. The program is distorted at times. The audio is at a low level from 26:45 until the end of the program. A warble can be heard on the program. Audio, at times, may sound unclear or hollow. The program begins and ends abruptly. [Aviary] jwjmss013039002091396904a.u.mp3 Audiovisual material. Restricted fragile. Reference copies may be requested.	2004 October 26
	Consult Access Services for further information.	
b. 28, IIIII 39002091396912	Lorenzo Thomas / Harryette Mullen (2 of 2) 1 Audiocassette 00:20:24 Duration (HH:MM:SS.mmm) The program begins abruptly. High frequency background noise can be heard. [Aviary] jwjmss013039002091396912.u.mp3	2004 October 26
	Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	
b. 28, IIIIII 39002091396920	Conversation with Rita Dove & Elizabeth Alexander, NSU, original (1 of 2) 1 Audiocassette 01:34:47 Duration (HH:MM:SS.mmm) The program begins and ends abruptly. Audio, at times, sounds hollow or unclear at times. [Aviary] jwjmss013039002091396920a.u.mp3 Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	2003 October 2

Program audio files- Legacy Conversations, readings (continued)

b. 28, IIIII 39002091396938	Conversation with Rita Dove & Elizabeth Alexander, NSU, original (2 of 2) 1 Audiocassette 00:19:48 Duration (HH:MM:SS.mmm) The program begins abruptly. [Aviary] jwjmss013039002091396938.u.mp3 Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	2003 October 2
b. 28	Fellows and faculty readings 8 mini digital video cassettes	2011 June
b. 28, IIIII 39002057145667	Faculty pt. #1: Hayes, Rankine, Phillips (1 of 2) 1 Videocassette (MiniDV) 01:01:39 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145667.u.mp4	2011 June 20
	Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	
b. 28, IIIII 39002057145675	Faculty pt. #2: Philips (2 of 2) 1 Videocassette (MiniDV) 00:10:37 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145675.u.mp4	2011 June 20
b. 28, IIIII 39002057145600	Fellows Reading, part 1 of 2 1 Videocassette (MiniDV) 01:04:00 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145600.u.mp4 Audiovisual material. Restricted fragile. Reference copies may be requested.	2011 June 21
	Consult Access Services for further information.	2044 1 24
b. 28, IIIII 39002057145618	Fellows Reading, part 2 of 2 1 Videocassette (MiniDV) 00:22:27 Duration (HH:MM:SS.mmm) The program begins abruptly. [Aviary] jwjmss013039002057145618.u.mp4	2011 June 21
	Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	
b. 28, IIIII 39002057145642	Fellows Reading, part 1 of 2 1 Videocassette (MiniDV) 01:03:34 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145642.u.mp4	2011 June 22
b. 28, IIIII 39002057145659	Fellows Reading, part 2 of 2 1 Videocassette (MiniDV) 00:31:25 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145659.u.mp4	2011 June 22
	Audiovisual material. Restricted fragile. Reference copies may be requested. Consult Access Services for further information.	
b. 28, IIIII 39002057145634	Fellows Reading, part 1 of 2 1 Videocassette (MiniDV) 00:32:02 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145634.u.mp4 Audiovisual material. Restricted fragile. Reference copies may be requested.	2011 June 24
b 20 IIII	Consult Access Services for further information.	2011 June 24
b. 28, IIIII 39002057145626	Fellows Reading, part 2 of 2 1 Videocassette (MiniDV) 01:02:14 Duration (HH:MM:SS.mmm) [Aviary] jwjmss013039002057145626.u.mp4 Audiovisual material. Restricted fragile. Reference copies may be requested.	2011 June 24
	Consult Access Services for further information.	

Series VII: Computer Media and Files

0.42 linear feet (1 box)

Consists of an external hard drive and other media received with the collection, as well as files transferred to Beinecke from Cave Canem.

Digital media in Box 29: Restricted fragile material. Reference copies may be requested. Consult Access Services for further information.

	External hard drive 69 Gigabytes (48,627 files)	undated
	Administrative files from the tenure of directors Carolyn Micklem and Alison Meyers, as well as files related to grants, proposals, and publications.	
	Some files are restricted and may not be consulted before 2033 January 1. Consult the appropriate curator for more information.	
b. 29	[no label information] 2013-ycal-66-0056 1 External Hard Drive	
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.	
	Some files are restricted and may not be consulted before 2033 January 1. Consult the appropriate curator for more information.	
	Digital Files	
	Computer files copied from an external hard drive supplied by the Beinecke Library for the purpose of file transfer.	
	Some files are restricted and may not be consulted before 2033 January 1. Consult the appropriate curator for more information. $ \frac{1}{2} \left(\frac{1}{2} \right) = \frac{1}{2} \left(\frac{1}{2} \right) \left(\frac{1}$	
b. 29	[no label information] 2013-ycal-66-0057 1 External Hard Drive	
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.	
	Some files are restricted and may not be consulted before 2033 January 1. Consult the appropriate curator for more information.	
b. 29	Cave Canem fonts {Elspeth Janson Cave Canem stationary, fax MASTERS DISK 2. Load these fonts via Suitcase first. 2013-ycal-66-0001 13.5_floppy_disk	
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.	
b. 29	Disk 1 Jerome proposal LOAD FONTS ON DISK 2 budget boards cover letter vitae of founders Funder chart, rejection list Funder letter (Barnes + Noble, 4/13/97) 2013-ycal-66-0002 13.5_floppy_disk	
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.	

b. 29	-stationary masters (in Quark) -Mailing lists -Letters to applicants (form) - Proposal text, budget, etc (Jerome 11/97) -Brochure text, various other files 2013-ycal-66-0003 13.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Disk 3 Address labels - needs CC logo envelope master Needs "envelopes / cornelius" "envelopes / Toi" Also needs fonts on Disk 2 -job description, timeline 2013-ycal-66-0004 13.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM 2001 Back-up 7-31-02 01-CC 2001 2013-ycal-66-0005 1 3.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Harper-Weaver Conversation transcript 3-13-03 2013-ycal-66-0006 1 3.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Finney, Cave Canem edited MS, PDF: FM & poems 2013-ycal-66-0007 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Southern Anthology Acceptance Letter Ref. Letter B & R Accepts 2013-ycal-66-0008 13.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Roll#: 378740 Date: 17-MAR-04 Kodak Picture CD 2013-ycal-66-0009 <i>1 CD-R</i>
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Volume 2 Issue 4 Time Capsule for the Millennium Kodak Picture CD 2013-ycal-66-0010 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM June 2006 Fred's general photos + GROUP PHOTOS 2013-ycal-66-0011 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.

b. 29	Kwame Dawes, photographer Some readings Includes graduation 2006 2013-ycal-66-0012 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0013 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM 2004 SLIDESHOW JACQUELINE JONES LAMON (MS MOVIE MAKER) 2013-ycal-66-0014 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0015 1 CD-RW
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Naomi Long Madgett w/Toi Derricotte CD Photos 3/24/06 2013-ycal-66-0016 1 CD-RW
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM June 2006 Fred's video cam excerpts (photos from video in Power resolution / low quality-but fun!) also copy of group pics with photo camera 2013-ycal-66-0017 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	duane reade Digital Image Pack 2013-ycal-66-0018 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	MOTOPHOTO 2013-ycal-66-0019 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Ishmael Reed AL YOUNG LATASHA DIGGS 2013-ycal-66-0020 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.

b. 29	CAVE CANEM ENOCH Pratt 12.3.06 EPFL 2013-ycal-66-0021 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	AWP 2010 Pictures Denver 2013-ycal-66-0022 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Lillian Vernon House April 16 Baco Pics South Bend April 16 2013-ycal-66-0023 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0024 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Tsutsumi 7747, 7748, 7749, 7750 2013-ycal-66-0025 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	0502, 498, 0499, 0500 Photos 2004 2013-ycal-66-0026 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0027 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Group Photo Summer 04 2013-ycal-66-0028 13.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0029 13.5_floppy_disk
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.

b. 29	CAVE CANEM photos, Legacy, NY + NJ classes, logos, 10th Anniv. 2013-ycal-66-0030 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0031 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	0501 Photos 2004 2013-ycal-66-0033 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Bryant Park Word for Word Audio Files 9/6/11 2013-ycal-66-0034 1 DVD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM AFRICAN-AMERICAN WRITER'S GROUP St. Mark's Poetry Project Friday, March 14, 2003 Disk 1 2013-ycal-66-0035 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM AFRICAN-AMERICAN WRITER'S GROUP St. Mark's Poetry Project Friday, March 14, 2003 Disk 2 2013-ycal-66-0036 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	CAVE CANEM AFRICAN-AMERICAN WRITER'S GROUP St. Mark's Poetry Project Friday, March 14, 2003 Disk 3 2013-ycal-66-0037 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	1-30-08 2nd Annual Fellows Pt. 1 Cave Canem 2013-ycal-66-0038 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.

b. 29	1-30-08 2nd annual fellows pt. 2 Cave Canem 2013-ycal-66-0039 <i>1 CD-R</i>
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	H1 2013-ycal-66-0040 <i>1 CD-R</i>
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	High 2013-ycal-66-0041 <i>1 CD-R</i>
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	H2 2013-ycal-66-0042 <i>1 CD-R</i>
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Jayne Cortez & Sekov Sundiata moderated by Tracie Morris Cave Canem 10/24/2002 2013-ycal-66-0043 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Legacy Conversation #6 DVD complete recording Haki Madhubuti 3-2-04 2013-ycal-66-0044 1 DVD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	A Cave Canem Legacy Conversation with Ishmael Reed and Al Young October 1, 2008 2013-ycal-66-0045 1 DVD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Cave Canem Legacy Conv. Arnold Rampersad - Toi Derricotte Oct 17, 2007 New School and The Nation Disk 1 of 2 2013-ycal-66-0046 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.

b. 29	Cave Canem 10/8/09 2013-ycal-66-0047 1 CD-R Restricted fragile material. Access copies of digital files may be requested. Consult
	Access Services for further information.
b. 29	Ethelbert Miller Elizabeth Alexander Legacy 12-01-2006 1_2 Track 01 2013-ycal-66-0050 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Ethelbert Miller Elizabeth Alexander Legacy 12-01-2006 Disc 2_2 Tracks 02, 03 2013-ycal-66-0051 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Charles Rowell Thomas Sayers-Ellis Legacy 3-30-2007 Disc 1 of 2 2013-ycal-66-0052 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Charles Rowell Thomas Sayers-Ellis Legacy 3-30-2007 Disc 2 of 2 2013-ycal-66-0053 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Legacy DVD Complete recording Derek Walcott Dec 2.2005 NYC 2013-ycal-66-0054 1 DVD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	Cave Canem Legacy Conversation: Steve Cannon The New School, 10/11/2010 2013-ycal-66-0055 1 DVD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	[no label information] 2013-ycal-66-0032 1 CD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.
b. 29	AR 5-16-05 MIRRORS + WINDOWS CAVE CANEM 2013-ycal-66-0048 1 DVD-R
	Restricted fragile material. Access copies of digital files may be requested. Consult Access Services for further information.

b. 29 asymmetric pictures Cave Canem Afaa and Michael 2013-ycal-66-0049

1 DVD-R

Restricted fragile material. Access copies of digital files may be requested. Consult

Access Services for further information.

Series VIII: Restricted Material

0.21 linear feet (1 box)

Restricted until 2033 August 1. Consult the appropriate curator for further information.

b. 30 Restricted files

Box 30: Restricted until 2033 August 1. Consult the appropriate curator for further information.

Selected Search Terms

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

Subjects

African American poets -- 20th Century African American poets -- 21st century American poetry -- 20th Century American poetry -- 21st century American poetry -- African American authors Poets, American -- 20th Century Poets, American -- 21st century

Genres / Formats

Audiovisual materials Born digital Photographs

Occupations

African American poets -- 20th Century African American poets -- 21st century Poets -- United States -- 20th Century Poets -- United States -- 21st century

Names

Derricotte, Toi, 1941-Eady, Cornelius, 1954-

Corporate Body

Cave Canem (Organization)