

# Guide to the Office of Finance and Administration, Yale University, Cash Receipt Ledgers

RU 798



compiled by Daniel Hartwig

May 2008

Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

## Table of Contents

Collection Overview .....	3
Requesting Instructions .....	3
Administrative Information .....	3
Conditions Governing Access .....	3
Conditions Governing Use .....	3
Preferred Citation .....	4
Processing Information .....	4
Scope and Contents .....	4
General note .....	4
Arrangement .....	4
Collection Contents .....	5
Accession 1980-A-031: Cash receipt ledgers, 1971-1976 .....	5
Selected Search Terms .....	6

## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 798

**CREATOR:** Yale University. Office of Finance and Administration

**TITLE:** Office of Finance and Administration, Yale University, cash receipt ledgers

**DATES:** 1971-1976

**PHYSICAL DESCRIPTION:** 7.5 linear feet (23 volumes)

**LANGUAGE:** English

**SUMMARY:** The materials consist of cash receipt ledgers documenting the operations of the Yale General Accounting Office.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0798>

---

## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0798>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

---

## Administrative Information

---

### Conditions Governing Access

Access to the materials is partially restricted. See inventory for details

---

### Conditions Governing Use

Copyright for materials authored or otherwise produced as official business of Yale University is retained by Yale University. Copyright status for other collection materials is unknown. Transmission or reproduction of materials protected by U.S. Copyright Law (Title 17, U.S.C.) beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot

be commercially exploited without permission of the copyright owners. Responsibility for any use rests exclusively with the user.

---

## **Preferred Citation**

Office of Finance and Administration, Yale University, Cash Receipt Ledgers (RU 798). Manuscripts and Archives, Yale University Library.

---

## **Processing Information**

Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

---

## **Scope and Contents**

The materials consist of cash receipt ledgers documenting the operations of the Yale General Accounting Office.

---

## **General note**

Forms part of Yale Record Group 5-B (YRG 5-B), Accounting records and records of the Yale comptroller.

---

## **Arrangement**

The materials are arranged chronologically.

## **Collection Contents**

### **Accession 1980-A-031: Cash receipt ledgers, 1971-1976**

Destroyed in accordance with university non-permanent record retention policy.

## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Universities and colleges -- Finance

### **Corporate Bodies**

Yale University. Office of Finance and  
Administration  
Yale University -- Finance