

Guide to the Connecticut Training School for Nurses Records and Memorabilia

RU 231



compiled by Manuscripts and Archives Staff

October 1985

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Collection Overview

REPOSITORY: Manuscripts and Archives
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CALL NUMBER: RU 231

CREATOR: Connecticut Training School for Nurses

TITLE: Connecticut Training School for Nurses records and memorabilia

DATES: 1786-1954

PHYSICAL DESCRIPTION: 35.25 linear feet

LANGUAGE: English

SUMMARY: The records consist of policy and financial records, reports, correspondence, student records and notebooks, photographs, and alumnae records documenting the operations of the Connecticut Training School for Nurses. Topics include curriculum, administration, organization, social work, legal issues, funding, personnel, and social events. Included are two historical sketches of the school by Francis Bacon, a key personality in its founding, and Henry W. Farnum, its president.

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Requesting Instructions

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To order reproductions from this collection, please go to http://www.library.yale.edu/mssa/ifr_copy_order.html. The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b. box
f. folder

Administrative Information

Conditions Governing Access

The materials are open for research.

Preferred Citation

Connecticut Training School for Nurses Records and Memorabilia (RU 231). Manuscripts and Archives, Yale University Library.

Biographical / Historical

The Connecticut Training School for Nurses was established in 1873 as an independent school charged with training nurses to provide service to the community. The school quickly developed a relationship with the New Haven Hospital. With financial assistance from the Rockefeller Foundation, the Yale School of Nursing superseded the Connecticut Training School for Nurses in 1926. The Connecticut Training School for Nurses is credited with publishing the first nursing textbook in 1879.

Scope and Contents

The records consist of policy and financial records, reports, correspondence, student records and notebooks, photographs, and alumnae records documenting the operations of the Connecticut Training School for Nurses. Topics include curriculum, administration, organization, social work, legal issues, funding, personnel, and social events. Included are two historical sketches of the school by Francis Bacon, a key personality in its founding, and Henry W. Farnum, its president.

General note

Forms part of Yale Record Group 37 (YRG 37), Records of associations, institutes, centers, and organizations affiliated with Yale University.

Arrangement

The records are arranged as follows: I. Policy Records and Reports, 1873-1943. II. Correspondence, 1808-1920. III. Financial Records, 1898-1928. IV. Student Notebooks, Exams, Course Outlines, 1892-1923. V. Student Records, 1875-1926. VI. Diplomas and Certificates, 1883-1918. VII. Alumnae Records, 1873-1935. VIII. Photographs, 1875-1948. IX. Memorabilia, 1846-1894. X. Printed Matter, 1786-1926. XI. Newspaper Clippings, 1919-1931; and subsequent accessions.

Collection Contents

Series I: Policy Records and Reports

Annual Reports		
b. 1, f. 1-5	1st to 53rd (individual)	1875-1926
b. 2, f. 6-8	1st to 44th (bound in groups)	1874-1917
b. 2, f. 9	1st to 26th (hard cover book)	1874-1900
b. 3, f. 10	27th to 49th (hard cover book)	1901-1922
Charter, Constitution and By-laws		
b. 3, f. 11	Charter: the Connecticut Training School, copy	1873
b. 3, f. 12	Charter: General Hospital Society of Connecticut, by-laws and regulations	1892-1924
b. 3, f. 13	Constitution and by-laws amended	1883
b. 3, f. 14	Constitution and by-laws adopted	1913
Agreements		
b. 3, f. 15	Hospital directors with officers of the Training School: amendment	1873-1919
b. 3, f. 16	Hospital Society	1900
b. 3, f. 17	Nurses	1911-1919
b. 3, f. 18	Nurses, Head	1884-1909
b. 3, f. 19	Prudential Committee and Executive Committee: allocation of nurses	1888
Executive Committee Minutes and Correspondence		
b. 3, f. 20	Medical Boards: minutes and correspondence	1883-1884
b. 3, f. 21	Miscellaneous minutes of meetings, lists and notes: Executive Committee	1916-1924
b. 3, f. 22	Monthly and annual meetings of Executive Committee: minutes	1906-1916
b. 3, f. 23	Monthly and annual meeting of Executive Committee: minutes	1919-1924
b. 4, f. 24-32	Monthly reports of the director	1919-1927
b. 4, f. 33	Prospectus: School of Nursing	1916-1919
b. 4, f. 34	Historical Sketch: Henry W. Farnam, president, other papers on history of school	1926
b. 4, f. 35-39	History: material from bound volume "Records of The Connecticut Training School for Nurses"	1873-1926
b. 5, f. 40	Foundation of Connecticut Training School for Nurses: Francis Bacon	1895
Miscellaneous Records		

Miscellaneous Records (continued)

b. 5, f. 41	Allocation of nurses	1892-1908
b. 5, f. 42	<i>Bulletin of Yale University</i>	1943-1949
b. 5, f. 43	Class songs	1910-1919
b. 5, f. 44	Commencement: programs of exercises	1912-1926
b. 5, f. 45	Gillian, Charles A., Surgeon: dismissal	1884
b. 5, f. 46	Hospital regulations	undated
b. 5, f. 47	Inspection reports of areas in hospital by hospital heads (Board of Visitors)	1917
b. 5, f. 48	Invitations: graduations, centennial celebrations, services	1910-1926
b. 5, f. 49	Lists, memoranda, pamphlets	1898-1926
b. 5, f. 50	Missionary nurses among the poor	1887-1888
b. 6, f. 51	New Haven Hospital- Connecticut Training School: report	1873
b. 6, f. 52-59	Nurses' notices and announcements: originals and copies	1919-1923
b. 6, f. 60	Pamphlets	1891-1934
b. 6, f. 61	Questionnaires: memoranda	1916-1923
b. 6, f. 62	Semi-Centennial Celebration: tickets issued, notebooks, lists	1923
b. 6, f. 63	School of Medicine: Department of Obstetrics and Gynecology monthly seminar: record of meetings	1939-1940
b. 6, f. 64	Social activities in the Recreational Unit: correspondence, memoranda, pamphlets	1931-1933
b. 6, f. 65	State Hospital and Connecticut Training School for Nurses	1873
b. 6, f. 66	The Laying-in Asylum and Infirmary, New York: record of nurses who trained here for period of time	1887

Series II: Correspondence

General		
b. 7, f. 1-5	1808-1920, 1881-1910, 1912-1933	1808-1920, 1881-1910, 1912-1933
b. 7, f. 6	Building of nurses' home	
b. 7, f. 7-9	General Hospital of New Haven	1879-1909
b. 7, f. 10	Legal	1905-1926
b. 7, f. 11	Miscellaneous	undated
b. 7, f. 12	Other training schools	1905

Series III: Financial Records

b. 8, f. 1	Bank deposit books	1901-1903
b. 8, f. 2-5	Budget: ledgers	1898-1913
b. 8, f. 6	Cancelled checks	1943-1947
b. 9, f. 7-9	Check books	1905-1911
b. 9, f. 10-11	Expense accounts for services of nurses	1899-1908
b. 10, f. 12-13	Expense accounts for services of nurses	1909-1914
b. 10, f. 14	Funds of the Alumnae Association: the Union and New Haven Trust Company	1928-1944
b. 10, f. 15-17	Receipted bills: home and uniform accounts, salaries and some payroll	1898-1901
b. 11, f. 18-21	Receipted bills: home and uniform accounts, salaries and some payroll	1902-1905
b. 12, f. 22-29	Receipted bills: home and uniform accounts, salaries and some payroll	1906-1927
b. 13, f. 29-34	Receipts for services of nurses	1905-1908
b. 14, f. 35-40	Receipts for services of nurses	1909-1910
b. 15, f. 41-44	Receipts for services of nurses	1911-1912
b. 16, f. 45-49	Time and payroll books	1898-1911
b. 17, f. 50-54	Time and payroll books	1911-1921
b. 18, f. 55-57	Time and payroll books	1921-1927

Series IV: Student Notebooks, Exams, Course Outlines

b. 19, f. 1	Notebook: food recipes, formulas, notes	1892
b. 19, f. 2-6	Outlines and examinations	1918-1923

Series V: Student Records

Subject File		
b. 20, f. 1-6	Assignment of Nurses	1902-1913
b. 20, f. 7	Census: list of nurses activities by supervisors	1906-1910
b. 20, f. 8-9	Class work reports	1918-1926
b. 21, f. 10	Examination of student nurses, Report on	1923
b. 21, f. 11	Graduate student information	1882-1889
b. 21, f. 12	Graduate student information See also: box 52, folder 4	1875-1889
b. 22, f. 13	Miscellaneous	1914-1926
b. 22, f. 14	Nurses records	1913-1916
b. 22, f. 15	The second year of graduates from the school, record of	1875-1877
Students Accepted: By Year of Graduation		
b. 23, f. 17-31	1902 A-W	
b. 23, f. 32-43	1903 A-W	
b. 23, f. 44-58	1904 A-W	
b. 23, f. 59-75	1905 A-S	
b. 24, f. 76-79	1905 Sm-W	
b. 24, f. 80-93	1906 A-W	
b. 24, f. 94-115	1907 A-W	
b. 25, f. 116-139	1908 A-W	
b. 26, f. 140-159	1909 A-W	
b. 26, f. 160-171	1910 A-M	
b. 27, f. 172-181	1910 M-W	
b. 27, f. 182-198	1911 A-J	
b. 28, f. 199-211	1911 K-W	
b. 28, f. 212-228	1912 A-W	
b. 29, f. 229-258	1913 A-Y	
b. 29, f. 259-272	1914 A-H	
b. 30, f. 273-291	1914 K-W	

Students Accepted: By Year of Graduation (continued)

b. 30, f. 292-313	1915 A-R A copy of this material is available in digital form from Manuscripts and Archives. Contact Manuscripts and Archives at beinecke.library@yale.edu to request access to the digital copy.
b. 31, f. 314-321	1915 Ro-W
b. 31, f. 322-349	1916 A-W
b. 32, f. 350-382	1917 A-W
b. 33, f. 383-403	1918 A-W
b. 34, f. 404-428	1918 A-W
b. 35, f. 429-451	1920 A-W
b. 36, f. 452-468	1921 A-S
b. 37, f. 469-472	1921 St-V
b. 37, f. 473-486	1922 A-K
b. 38, f. 487-496	1922 M-V
b. 38, f. 497-504	1923 A-H
b. 39, f. 505-515	1923 K-W
b. 39, f. 516-519	1924 A-B
b. 40, f. 520-537	1924 C-W
b. 41, f. 538-550	1925 A-Z
b. 41, f. 551-556	1926 A-C
b. 42, f. 557-568	1926 C-Y

Affiliates and Post-Graduates: Alphabetical

b. 42, f. 569-596	1920-1925 A-H
b. 43, f. 597-648	1919-1926 J-W

Withdrawals: By Year of Intended Graduation

b. 44, f. 649	1902 H
b. 44, f. 650	1903 G
b. 44, f. 651	1908 G
b. 44, f. 652-662	1912 B-V
b. 44, f. 663-665	1913 B-W
b. 44, f. 666-683	1914 B-O

Withdrawals: By Year of Intended Graduation (continued)

b. 45, f. 684-688	1914 P-S
b. 45, f. 689	1915 G
b. 45, f. 690-705	1916 B-W
b. 45, f. 706-715	1917 B-R
b. 46, f. 716-734	1918 A-Y
b. 46, f. 735-755	1919 A-W
b. 47, f. 756-783	1920 A-W
b. 47, f. 784-792	1921 B
b. 48, f. 793-812	1921 C-T
b. 48, f. 813-819	1922 C-H
b. 49, f. 820-826	1922 M-W
b. 49, f. 827-837	1923 B-W
b. 50, f. 838-844	1924 C-M
b. 50, f. 845-854	1925 A-V
b. 50, f. 855-861	1926 B-K
b. 51, f. 862-871	1926 L-W

Series VI: Diplomas and Certificates

b. 52, f. 1	Blank diplomas	
b. 52, f. 2	War Savings Certificates	1918-1919
b. 52, f. 3	Emma Stowe, Superintendent of Nurses: awards from governor	1907
b. 52, f. 4	Student diplomas, certificates and awards	1883-1905

Series VII: Alumnae Records

b. 53, f. 1-7	Addresses: activities: obituary notices	1873-1920
b. 54, f. 8	Addresses: activities: obituary notices	1921-1926
b. 54, f. 9	Obituary Record	1876-1926
b. 54, f. 10	Membership lists, pamphlets	1875-1935

Series VIII: Photographs

b. 55, f. 1	Alumni dinner	undated
b. 55, f. 1	Anniversaries: Connecticut Training School 75th/Yale School of Nursing 25th	1948
b. 55, f. 2	Effie Taylor and Annie Goodrich	undated
b. 55, f. 3-10	Individuals and groups	1875-1940, undated
b. 55, f. 11-12	Old New Haven Hospital	1897, undated
b. 56, f. 13-16	Metal cuts of pictures used for publicity and recruitment of nurses during World War I	undated
b. 57, f. 17-21	Metal cuts of pictures used for publicity and recruitment of nurses during World War I	undated
b. 58	Groups (oversize)	1891-1921, undated

Series IX: Memorabilia

b. 59, f. 1	Class pins	1887-1894
b. 59, f. 2	Commemoration of one hundredth anniversary of the first public demonstration of surgical anaesthesia at the Massachusetts General Hospital	1946
b. 59, f. 3	Prints depicting the use of surgical anaesthesia	1889, 1896
b. 59, f. 4	Leather case with set of instruments	undated
b. 59, f. 5	Missionary Nurse Cross: New Haven Hospital	undated
b. 59, f. 6	Finger rings carved from bones of beef rations by convalescents in the Portsmouth General Military Hospital	1863
	First uniforms worn by nurses	
b. 60	Blue checked uniform: skirt and bodice, aprons, belt, long cuffs and some pieces of material	
b. 60	Blue and white all-in-one uniform: apron with attached long cuffs	
b. 60	Caps: pattern of first cap, first cap and several later ones	
b. 60	2 aprons and short cuffs	
b. 60	1 small (child's) uniform: blue and white checked and striped	
b. 60	1 blue and white checked apron (child's)	
b. 60	1 white apron, 1 white bib (child's)	

Series X: Printed Matter: Nursing Publications and Other Textbooks

Nursing Textbooks

b. 61, f. 1	<i>A Classic Book for Nurses:</i> Hoggson and Robinson	1877
b. 61, f. 1	<i>A New Way of Training Nurses:</i> A. Worcester, A.M., M.D.	1888
b. 61, f. 2	<i>Class Book:</i> Connecticut Training School	
b. 61, f. 2	<i>Class Book:</i> Yale School of Nursing	1926
b. 61, f. 3	<i>Church Hymns and Gospel Songs</i>	
b. 61, f. 3	Sankey, McGranahan, Stebbins (2 copies)	1898
b. 61, f. 3	Community Songs (a collection: notebook)	1919
b. 61, f. 4	<i>Handbook of Nursing:</i> published under direction of Connecticut Training School	1884
b. 61, f. 5	<i>Handbook of Nursing:</i> published under direction of Connecticut Training School	1905
b. 61, f. 6	<i>Hospital Notes for Probationers</i>	1904
b. 61, f. 6	<i>Hospital Notes</i>	1892
b. 61, f. 6	<i>Nursing News</i>	1962
b. 61, f. 6	<i>Woods-Medical Lexicon:</i> St. John Rose	1890
Non-Nursing Textbooks		
b. 62, f. 7	<i>History of the United States of America:</i> Henry Watson - J. Harris Patton	1881
b. 63, f. 8	<i>The Complete Poetical Works:</i> Burns and Scott	1786
b. 64, f. 8	<i>Caskell's Popular Atlas of the World</i>	1890

Series XI: Newspaper Clippings

b. 65, f. 1-2	Want ads for nurses needed: Advertisements of Schools of Nursing	1919-1921
b. 65, f. 3-5	Miscellaneous articles concerning nursing	1921-1931

Accession 1985-A-003: Records and textbooks, 1877-1949

b. 1, f. 1	<i>Class Book for Nurses</i>	1877
b. 1, f. 1	Text book prepared for Connecticut Training School	1892
b. 1, f. 2	Correspondence and papers regarding the Connecticut Training School being in the Will of Clara A. Blakeslee	1939-1949
b. 1, f. 3	Alumnae list	1944

Accession 1995-A-032: Nursing notebook of Clara Evelyn Atkins, 1917

b. 1, f. 1

Nursing notebook of Clara Evelyn Atkins

1917

Accession 2007-A-159: Student records and meeting minutes, 1883-1954

The records consist of bound student record ledgers and minutes of monthly and annual meetings of the Connecticut Training School of Nurses.

b.1	Meeting minutes	1924-1954
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Student records

b.1	circa 1880-1890
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b.1	1891- circa 1900
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b.2	1898-1904
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b.2	1904-1912
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b.2	1908-1913
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**Accession 2009-A-001: Connecticut Training School for Nurses procedures manuals
and class book, circa 1877, 1954**

Connecticut Training School for Nurses		
b. 1, f. 1-2	Manual	1877
b. 1, f. 3	Class book	1877
Grace-New Haven Community Hospital		
b. 1, f. 4-6	Manual of nursing procedures	1954

Selected Search Terms

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

Subjects

Hospitals -- Connecticut
Hospitals -- Employees
Nurses
Nursing schools
Nursing -- Study and teaching

Names

Bacon, Francis, 1831-1912
Farnam, Henry W. (Henry Walcott), 1853-1933

Corporate Bodies

Connecticut Training School for Nurses
New Haven Hospital (New Haven, Conn.)
Yale University. School of Nursing
Yale University -- Students