

# Guide to the Visiting Faculty Program, Yale Summer and Special Programs, Records

RU 502



compiled by Daniel Hartwig

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Yale University Library  
P.O. Box 208240  
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(203) 432-7441

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
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<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 502

**CREATOR:** Yale Summer and Special Programs

**TITLE:** Visiting Faculty Program, Yale Summer and Special Programs, records

**DATES:** 1977-2003

**PHYSICAL DESCRIPTION:** 7.5 linear feet

**LANGUAGE:** English

**SUMMARY:** The records consist of administrative and personnel files documenting the activities and operations of the Visiting Faculty Program of Yale Summer and Special Programs.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0502>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0502>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box  
f.      folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is restricted. See Collection Contents for details.

Some records in this finding aid have been redacted, as they include student names, donor names, and other restricted data. These records will not appear in the published finding aid.

## **Preferred Citation**

Visiting Faculty Program, Yale Summer and Special Programs, Records (RU 502). Manuscripts and Archives, Yale University Library.

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## **Scope and Contents**

The records consist of administrative and personnel files documenting the activities and operations of the Visiting Faculty Program of Yale Summer and Special Programs.

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## **General note**

Forms part of Yale Record Group 15-B (YRG 15-B), Records of specific Yale summer and special programs.

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## **Arrangement**

The records are arranged by accession.

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## Collection Contents

### Accession 1981-A-035: Records of the Visiting Faculty Program, 1977-1978

Restricted until January 1, 2053

b. 1, f. 1	General Visiting Faculty Program	1977-1978
b. 1, f. 2	Originals and chrono correspondence file	1977-1978
b. 1, f. 3	Name lists of fellows, hosts, administrators	1977-1978
b. 1, f. 4	Original correspondence	1977-1978
b. 1, f. 5 - 6	Chronological correspondence file	1977-1978
b. 1, f. 7	Visiting Faculty Program, general information	1977-1978
b. 1, f. 8	Program evaluations	1977-1978
b. 2, f. 9	Grant proposal drafts	1977-1978
b. 2, f. 11	Mellon Foundation, correspondence and memoranda	1977-1978
b. 2, f. 12	Final concerence and luncheon	1977-1978
b. 2, f. 13	Mid-winter conference	1977-1978
b. 2, f. 14	Press releases	1977-1978
b. 2, f. 15 - 16	Application information	1977-1978
b. 2, f. 17	Financial records	1977-1978

**Accession 1983-A-045: Records, 1979-1981**

Restricted until Jan 1, 2017.

## 1979-1980

b. 1, f. 1	Advisory Committee
b. 1, f. 2	Applications
b. 1, f. 3	Budget
b. 1, f. 4	Chronology
b. 1, f. 5 - 6	Conference on writing
b. 1, f. 7	Correspondence
b. 1, f. 8	Meetings, receptions
b. 1, f. 9	Press releases
b. 1, f. 10	Reciprocal visits
b. 1, f. 11	Registrations

## 1980-1981

b. 3, f. 55	Benefits
b. 3, f. 56	Chronology
b. 3, f. 57	Duplicates
b. 3, f. 58	Originals
b. 4, f. 70	Fine, Benjamin Fairfield University

## Accession 1983-A-046: Records of the Visiting Faculty Program, 1979-1982

Restricted until Jan 1, 2018.

b. 1, f. 1	Budget	1979-1982
b. 1, f. 2	Expense Reports	1979-1982
b. 1, f. 3	Fellow's Expenses	1979-1982
b. 1, f. 4	Other	1979-1982
b. 1, f. 5	Personnel Forms	1979-1982
b. 1, f. 6	Postage Requests/Purchase Requisitions/Stock Requests	1979-1982
b. 1, f. 7	Printing Service, Quick Copy	1979-1982
b. 1, f. 8	Request for Services	1979-1982
b. 1, f. 9	Transfers	1979-1982
b. 1, f. 11	Advisory Committee	1981
b. 1, f. 12	Application Information	1981
b. 1, f. 13	Conference	1981 April 4
b. 1, f. 14	Correspondence	1981
b. 1, f. 15	Chrono	1981
b. 2, f. 16	Originals	1981
b. 2, f. 17	Evaluations	1979-1980
b. 2, f. 18	Evaluations	1981
b. 2, f. 19	Publicity	1981
b. 2, f. 20	Reciprocal Visits	1981
b. 2, f. 21	Special Programs - Seminars	1981
b. 2, f. 22	History/Literature: Versions of the City in American Literature	1979-1982
b. 2, f. 23	Sociobiology	1979-1982
b. 2, f. 24	Literature: Tess of the d'Uberville	1979-1982
b. 2, f. 25	Literature: Critics as Connoisseurs of Chaos	1979-1982
b. 2, f. 26	History: Historical Thoughts on the Origins of War	1979-1982
b. 2, f. 27	Artificial Intelligence	1979-1982

## Accession 1997-A-018: Records of the Visiting Faculty Program, 1990-1992

No inventory available.

Restricted until Jan 1, 2028

b. 1, f. 1	Originals, visiting faculty program (V.F.P.)	1990-1992
b. 1, f. 2	Financial, visiting faculty program (V.F.P.)	1990-1993
b. 1, f. 3	Advisory committee, visiting faculty program (V.F.P.)	1991-1992
b. 1, f. 4	Application information, visiting faculty program (V.F.P.)	1990-1994
b. 1, f. 5	Correspondence, visiting faculty program (V.F.P.)	1990-1993
b. 1, f. 6	One day seminars, visiting faculty program (V.F.P.)	1991
b. 1, f. 7	One day seminars, visiting faculty program (VFP)	June 4, 1991
b. 1, f. 8	One day seminar, visiting faculty program (VFP)	June 5, 1991
b. 1, f. 9	One day seminar, visiting faculty program (VFP)	June 6, 1991
b. 1, f. 10	One day seminars, visiting faculty program	1990
b. 1, f. 53	Registration forms, visiting faculty program (VFP)	1992-1993
b. 1, f. 54	Registration forms, visiting faculty program (VFP)	1991
b. 1, f. 55	Registration forms, visiting faculty program (VFP)	1990-1991
b. 1, f. 56	Registration forms	1990-1995



## Accession 2006-A-151: Records of the Visiting Faculty Program, 1975-2003

Restricted until Jan 1, 2039

b. 1, f. 1	General	1975-1976
b. 1, f. 2	Visiting Faculty Program	1975-1978
b. 1, f. 3	Proposal Information	1979-1984
b. 1, f. 4	Participants, Greene NEH - 82	1983-1988
b. 1, f. 5	1999 Updated forms, letters, etc.	1999
b. 1, f. 6	1999 Copies of Apps	1999
b. 1, f. 7	1999 Reciprocal Visits	1999
b. 1, f. 8	Symposium	1986
b. 1, f. 9	Mellon Foundation VFP	1980-1983
b. 1, f. 10	Princeton	1983
b. 1, f. 11	Stanford	1987
b. 1, f. 12	Check Requests Summer	2003
b. 1, f. 13	Deposits Summer/ELI	2003
b. 1, f. 14	Paid Bills ELI	2003
b. 1, f. 15	Payroll Spring ELI	2003
b. 1, f. 16	Check Requests ELI	2003
b. 1, f. 17	Payroll Fall ELI	2002
b. 1, f. 18	Registration Forms	2000
b. 1, f. 19	Visiting Faculty	1998
b. 1, f. 20	Labels/Lists	1980-1981
b. 1, f. 21	Originals	1995-1998
b. 1, f. 22	Duplicates	1995-1997
b. 1, f. 23	Petty Cash Vouchers ELI	2003
b. 1, f. 25	Budget	1988
b. 1, f. 26	Application Info/Materials	1994-1998
b. 1, f. 27	Correspondence	1994-1998
b. 1, f. 28	Chrono	1994-1998
b. 1, f. 29	Evaluations	1991-1993

b. 1, f. 30	One-Day Rejects	1990
b. 1, f. 31	Receptions/Luncheons/Meetings	1996
b. 1, f. 32	Advisory Committee	1996-1998
b. 1, f. 33	Service Requests	1991
b. 1, f. 34	ID Information	1997-1998
b. 1, f. 35	Printing/Quick Copy	1994-1997
b. 1, f. 37	Misc. Memos	2002-2003
b. 1, f. 38	Office Supplies Summer	2002
b. 1, f. 39	Original Documents and Ads	2002
b. 1, f. 40	Fall 2002 Student Payroll	2002
b. 1, f. 41	Spring 2003 Student Payroll	2003
b. 1, f. 42	Application Fee Problems	2003
b. 1, f. 43	Catering Summer	2003
b. 2, f. 44	Paid Bills Summer	2003
b. 2, f. 45	Petty Cash Vouchers Summer	2003
b. 2, f. 46	Purchasing Card Information	2003
b. 2, f. 47	Purchasing Summer	2003
b. 2, f. 48	RIS Orders Summer	2003
b. 2, f. 49	Request for Services Summer	2003
b. 2, f. 50	Travel Requisition Forms	2003
b. 2, f. 51	Summer CASUAL Payroll	2004
b. 2, f. 52	Graduate Student Payroll Summer	2004
b. 2, f. 53	Summer Faculty Memos	2004
b. 2, f. 54	Salary Letters Faculty	2004
b. 2, f. 55	Temporary ID Requests Summer	2004
b. 2, f. 56	Sumer Letters to Instructors	2003
b. 2, f. 57	Summer Over payments	1999
b. 2, f. 58	Payroll Summer	1999
b. 2, f. 59	Statements Summer	1999

Payroll Summary  
Restricted until January 1, 2074

b. 2, f. 131	Mu, Ling	1999
b. 2, f. 171	Faculty Salary Problems	1999
b. 2, f. 172	Overpayment Summer	1999

## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Universities and colleges -- Administration  
Universities and colleges -- Faculty

### **Corporate Bodies**

Yale Summer and Special Programs  
Yale University -- Administration  
Yale University -- Faculty