

# Guide to the Yale College Records Concerning its Internship Program

RU 570



compiled by Daniel Hartwig

June 2008

Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441

[beinecke.library@yale.edu](mailto:beinecke.library@yale.edu)

<http://www.library.yale.edu/mssa/>

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
(203) 432-1735  
(203) 432-7441  
beinecke.library@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 570

**CREATOR:** Yale College (1887- )

**TITLE:** Yale College records concerning its internship program

**DATES:** 1975-1983

**PHYSICAL DESCRIPTION:** 5 linear feet (12 boxes)

**LANGUAGE:** English

**SUMMARY:** The records consist of correspondence, reports, applications, resumes, financial records, and histories documenting the activities and operations of the Yale College internship program.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0570>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0570>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b. box  
f. folder

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## Administrative Information

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### Conditions Governing Access

Access to the records is restricted. See Collection Contents for details.

Some records in this finding aid have been redacted, as they include student names, donor names, and other restricted data. These records will not appear in the published finding aid.

## Conditions Governing Use

Copyright for materials authored or otherwise produced as official business of Yale University is retained by Yale University. Copyright status for other collection materials is unknown. Transmission or reproduction of materials protected by U.S. Copyright Law (Title 17, U.S.C.) beyond that allowed by fair use requires the written permission of the copyright owners. Works not in the public domain cannot be commercially exploited without permission of the copyright owners. Responsibility for any use rests exclusively with the user.

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## Preferred Citation

Yale College Records Concerning its Internship Program (RU 570). Manuscripts and Archives, Yale University Library.

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## Processing Information

Yale University records are arranged and described at the accession level by the creating office. The University Archives creates collection level descriptive records, but typically does no further arrangement and description at the accession level.

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## Biographical / Historical

The Yale College Internship Program began in 1975 under the directorship of A. Tappan Wilder. The program, which ran in conjunction with Yale Summer Term, placed 25 undergraduates a year in government, business, and media internships during fall or spring term. In 1979 the Yale Summer Program ended, raising questions about the future of the internship program. In the same year Wilder left Yale, and Antonia Stolper, a former intern, was appointed to replace him. Stolper left Yale in 1980. Jean Cahoon took charge of the program, and seven interns were given positions. Information was gathered concerning the possibility of linking the Internship Program to Environmental Studies. In 1981 nine interns were given positions. In 1982 the program went defunct.

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## Scope and Contents

The records consist of correspondence, reports, applications, resumes, financial records, and histories documenting the activities and operations of the Yale College internship program.

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## General note

Forms part of Yale Record Group 9-E (YRG 9-E), Records documenting Yale College offices, programs, and projects.

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## Arrangement

The records are arranged by accession.

## Collection Contents

### Accession 1983-A-054: Records of the Internship Program, 1975-1983

No online inventory available. Paper inventory available in repository.

The papers are divided into three sections: Office Files, Financial Records, and Student Reports: Office Files contains correspondence by the directors of the program, information on advisory committees and internships, and general information concerning the history and development of the program. Financial Records contains information concerning the disposition of the internship account, and grants offered to the program, as well as invoices and receipts. Student Reports contains the applications, and mid-year and final reports of the interns. Each section is arranged chronologically, and then alphabetically within each year.

Restricted until Jan 1, 2019.

#### Office Files

b. 1, f. 1	Draft Proposal for Internship Program	
b. 1, f. 2	Evaluation of Program	1975-1976
b. 1, f. 3	General Information Concerning Internship	1975-1976
b. 1, f. 4	Intern Lists	1975-1976
b. 1, f. 5	"An Internship for the MPPM Program" by Clayton P. Alderfor	1975-1976
b. 1, f. 6	Internships: Corporate	1975-1976
b. 1, f. 7	Internship Surveys	1975-1976
b. 1, f. 8	Memo-Approach t.o the Alfred P. Sloan Foundation for Internship Support	1975-1976
b. 1, f. 9	Hemo Off-Term Internships in the Private Sector for Yale Undergraduates	1975-1976
b. 1, f. 10	Miscellaneous	1975-1976
b. 1, f. 11	Staff Resumes	1975-1976
b. 1, f. 12	Summer Term	1975-1976
b. 1, f. 13	Applicant Lists	1976-1977
b. 1, f. 14	Application for Internship Program	1976-1977
b. 1, f. 16	Committee on Teaching in Residential Colleges (Porter Committee)	1976-1977
b. 1, f. 17	Evaluation of Program	1976-1977
b. 1, f. 18	Faculty Internship Committee	1976-1977
b. 1, f. 19	Forms -blank	1976-1977
b. 1, f. 20	General Information on Internship Program	1976-1977
b. 1, f. 21	Intern Lists	1976-1977

Office Files (continued)

b. 1, f. 22	Internships: Kuku Ryku Theatre Laboratory	1976-1977
b. 1, f. 23	Internships offered	1976-1977
b. 1, f. 24	Internship surveys	1976-1977
b. 2, f. 25	Memos to Interns	1976-1977
b. 2, f. 26	Miscellaneous	1976-1977
b. 2, f. 27	Public Relations	1976-1977
b. 2, f. 28	Resumes - Former Interns	1976-1977
b. 2, f. 29	Status Report	1976-1977
b. 2, f. 30	Summer Term - Guest Lecturers	1976-1977
b. 2, f. 31	University Council	1976-1977
b. 2, f. 32	Washington Wing of Program	1976-1977
b. 2, f. 35	Advisory Committee, Yale College Internship Program	1977-1978
b. 2, f. 36	Applicant Lists	1977-1978
b. 2, f. 37	Fact Sheets and Follow-up Information on Interns	1977-1978
b. 2, f. 38	Final Reports -Summary & Appendices	1977-1978
b. 2, f. 39	Follow-up letters	1977-1978
b. 2, f. 40	Forms - blank	1977-1978
b. 2, f. 41	Future of the Internship Program	1977-1978
b. 2, f. 42	General Information	1977-1978
b. 2, f. 43	Guest Speakers	1977-1978
b. 2, f. 44	Intern Lists	1977-1978
b. 2, f. 45	Internships Offered	1977-1978
b. 3, f. 46	Internships offered: State Department	1977-1978
b. 3, f. 47	Internship Surveys	1977-1978
b. 3, f. 48	Memos to Interns	1977-1978
b. 3, f. 49	Miscellaneous	1977-1978
b. 3, f. 50	Nen Haven Historical Society	1977-1978
b. 3, f. 51	<i>The New Haven Register</i> : clippings	1977-1978
b. 3, f. 52	New York Advisory Committee: correspondence	1977-1978
b. 3, f. 53	New York Wing of Progar	1977-1978

Office Files (continued)

b. 3, f. 54	Staff Resumes	1977-1978
b. 3, f. 55	Summer Term	1977-1978
b. 3, f. 56	Washington Advisory Committee	1977-1978
b. 3, f. 57	Washington Wing of Program	1977-1978
b. 3, f. 58	Wilder, A. Tappan: correspondence	1977-1978
b. 3, f. 59	Advisory Committee: Yale College Internship Program	1978-1979
b. 3, f. 61	Faculty Mailing List for Internship Program	1978-1979
b. 3, f. 62	Final Report	1978-1979
b. 3, f. 63	Forms -blank	1978-1979
b. 3, f. 64	"Future of the Yale College Internship Program" by Tappan Wilder	1978-1979
b. 3, f. 65	General Information	1987-1979
b. 3, f. 66	History of the Internship Program	1978-1979
b. 3, f. 67	Intern Lists	1978-1979
b. 4, f. 68	Internships offered	1978-1979
b. 4, f. 69	Internship Surveys	1978-1979
b. 4, f. 70	Memos to Interns	1978-1979
b. 4, f. 71	Publicity for Fall Term Interns	1978-1979
b. 4, f. 72	Quotations from Intern Reports	1978-1979
b. 4, f. 73	Report of the Ad Hoc Committee on the Future of Urban Studies at Yale	1978-1979
b. 4, f. 74	Southern Wing of Internship Program	1978-1979
b. 4, f. 76	Supervisors of Yale College Interns	1978-1979
b. 4, f. 77	Urban Studies: evaluations	1978-1979
b. 4, f. 78	Urban Studies: returned questionnaires	1978-1979
b. 4, f. 80	Advisory Committee, Yale College Internship Program	1979-1980
b. 4, f. 81	Application for Internship Program	1979-1980
b. 4, f. 82	Bursary Student	1979-1980
b. 4, f. 83	Directors of Undergraduate Studies: correspondence	1979-1980
b. 4, f. 84	General Information	1979-1980
b. 4, f. 85	Intern Lists	1979-1980
b. 4, f. 86	Internships: Center for the Study of Southern Culture	1979-1980

Office Files (continued)

b. 4, f. 87	Internships offered	1979-1980
b. 4, f. 88	Interview Forms -blank	1979-1980
b. 4, f. 89	Miscellaneous	1979-1980
b. 4, f. 90	Other Universities: internship programs	1979-1980
b. 4, f. 91	Publicity for Spring Term Interns	1979-1980
b. 4, f. 92	"Report on Internships in Yale College" by Antonia Stolper	1979-1980
b. 4, f. 93	Resumes and Transcripts of Applicants	1979-1980
b. 4, f. 95	Advisory Committee, Yale College Internship Program	1980-1981
b. 5, f. 96	Future of Yale College Internship Program	1980-1981
b. 5, f. 97	Intern Lists	1980-1981
b. 5, f. 98	Advisory Committee, Program Yale College Internship	1981-1982
b. 5, f. 99	Environmental Internships: draft proposal	1981-1982
b. 5, f. 100	Environmental Internships: research for	1981-1982
b. 5, f. 101	Forms - blank	1981-1982
b. 5, f. 102	Intern Lists	1981-1982
b. 5, f. 103	Publicity for Spring Interns	1981-1982
b. 5, f. 104	Support for Reorganization of Yale College Internship Program	1981-1982
b. 5, f. 105	Future of the Program	1982-1983
b. 5, f. 106	History of Yale College Internship Program	1982-1983
Financial Records		
b. 5, f. 108	Budget	1975-1976
b. 5, f. 109	First National City Bank: proposed grant	1975-1976
b. 5, f. 111	Invoices	1975-1976
b. 5, f. 112	Prospectus of Yale	1975-1976
b. 5, f. 113	Campaign for Yale	1976-1977
b. 5, f. 115	Internship Account	1976-1977
b. 5, f. 116	Special Fees 990A-32-1987491	1976-1977
b. 5, f. 118	Budget	1977-1978
b. 6, f. 120	Invoices	1977-1978
b. 6, f. 122	Special Fees 990A-32-1987491	1977-1978



Financial Records (continued)

b. 6, f. 123	Budget	1978-1979
b. 6, f. 124	Chart of Accounts	1978-1979
b. 6, f. 126	General Ledger Numbers	1978-1979
b. 6, f. 127	General Ledger Numbers: expenses	1978-1979
b. 6, f. 128	General Ledger Numbers: income	1978-1979
b. 6, f. 129	Invoices	1978-1979
b. 6, f. 130	Special Fees 990A-32-1987491	1978-1979
b. 6, f. 133	Invoices	1979-1980
b. 6, f. 134	Miscellaneous	1979-1980
b. 6, f. 135	Special Fees 990A-32-1987491	1979-1980
b. 6, f. 136	Budget	1980-1981
b. 6, f. 137	Donation Account - Blue Jay Cleaners	1980-1981
b. 6, f. 138	Invoices	1980-1981
b. 6, f. 139	Colonial Bancorp Contribution	1981-1982
b. 6, f. 140	Expense Reports	1981-1982
b. 6, f. 143	Taxes	1982-1983
	Student Records	
	Restricted for 75 years following date of graduation	
b. 7, f. 160	Miscellaneous Due to Yale policy, records are restricted until January 1, 2051	1975-1976
b. 9, f. 216	Non-Interns Due to Yale policy, records are restricted until January 1, 2053	1977-1978
b. 10, f. 242	Non-Interns Due to Yale policy, records are restricted until January 1, 2054	1978-1979
	RESTRICTED	
b. 11, f. 269	Intern Transcripts	1976-1977
b. 11, f. 270	Intern Transcripts	1978-1982
b. 11, f. 271	Recommendations for Interns	1976-1977
b. 11, f. 272	Recommendations for Interns	1978-1982

**Accession 1987-A-094: Records of Robin W. Winks concerning the internship program,  
1977-1980**

Restricted until Jan 1, 2016.

Correspondence, memors and reports

b. 1, f. 1	1977	
b. 1, f. 2	1978	
b. 1, f. 3	1979	
b. 1, f. 4	1980 Jan - Mar	
b. 1, f. 5	1980 Apr - Jul	
b. 1, f. 6-7	Intern reports	1977-1978
b. 1, f. 8	Final report	1979 June

## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Internship programs

### **Corporate Bodies**

Yale College (1887- )

Yale University -- Funds and scholarships