

# Guide to the Business Office, Yale University Library, Records

RU 735



compiled by Staff of Manuscripts and Archives

December 2007

Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
mssa.assist@yale.edu  
<http://www.library.yale.edu/mssa/>

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## Collection Overview

**REPOSITORY:** Manuscripts and Archives  
Yale University Library  
P.O. Box 208240  
New Haven, CT 06520-8240  
mssa.assist@yale.edu  
<http://www.library.yale.edu/mssa/>

**CALL NUMBER:** RU 735

**CREATOR:** Yale University. Library

**TITLE:** Business Office, Yale University Library, records

**DATES:** 1763-1984

**PHYSICAL DESCRIPTION:** 1.75 linear feet

**LANGUAGE:** English

**SUMMARY:** The records consist of correspondence, statements, endowment and gift files, and memoranda documenting financial transactions of the Yale University Library Business Office.

**ONLINE FINDING AID:** To cite or bookmark this finding aid, please use the following link: <https://hdl.handle.net/10079/fa/mssa.ru.0735>

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## Requesting Instructions

To request items from this collection for use in the Manuscripts and Archives reading room, please use the request links in the HTML version of this finding aid, available at <https://hdl.handle.net/10079/fa/mssa.ru.0735>.

To order reproductions from this collection, please go to [http://www.library.yale.edu/mssa/ifr\\_copy\\_order.html](http://www.library.yale.edu/mssa/ifr_copy_order.html). The information you will need to submit an order includes: the collection call number, collection title, series or accession number, box number, and folder number or name.

Key to the container abbreviations used in the PDF finding aid:

b.      box  
f.      folder

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## Administrative Information

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### Immediate Source of Acquisition

Access to the records is partially restricted. See Collection Contents for details.

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### Conditions Governing Access

The records were transferred from the Business Office, 1985, 2007.

Some records in this finding aid have been redacted, as they include student names, donor names, and other restricted data. These records will not appear in the published finding aid.

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## **Preferred Citation**

Business Office, Yale University Library, Records (RU 735). Manuscripts and Archives, Yale University Library.

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## **Scope and Contents**

The records consist of correspondence, statements, endowment and gift files, and memoranda documenting financial transactions of the Yale University Library Business Office.

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## **General note**

Forms part of Yale Record Group 32-C (YRG 32-C), Records of Yale University Library departments and offices.

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## **Arrangement**

The records are arranged by accession.

## Collection Contents

### Accession 1985-A-061: Business Office records, 1968-1984

Restricted until Jan 1, 2019

b. 1, f. 2	Bawnan map	
b. 1, f. 4	Beinecke financial reports - five year projection	
b. 1, f. 7	Beinecke history, comprehensive	
b. 2, f. 20	Cerutti collection purchase	
b. 2, f. 21	Connecticut Academy	
b. 2, f. 22	Cuneiform Inscriptions, BABYLONIAN COLLECTION	
b. 2, f. 23	Dues procedure	
b. 2, f. 24	Equipment	1979-1980
b. 3, f. 25	Equipment requests	1980-1981
b. 3, f. 26	Equipment requests	1981-1982
b. 3, f. 27	Equipment requests	1982-1983
b. 3, f. 28	Film-Yale collection of classics	
b. 3, f. 31	Gimbel Dickens catalogue	
b. 3, f. 32	Houghton Mifflin	1973-1974
b. 3, f. 33	Humanities Institute	
b. 3, f. 34	Human relations area files	
b. 3, f. 35	Macdonald, Dwight papers	
b. 3, f. 36	Marinetti	
b. 3, f. 38	Microfilm committee report	1978
b. 3, f. 39	Northeast Academic Science - Information Center (NASIC)	
b. 3, f. 40	Phantasmagorey catalogue	
b. 3, f. 41	Publications office procedures	
b. 3, f. 42	Recycling	
b. 3, f. 43	Research Libraries International	1980
b. 3, f. 44	Network -- invoices general correspondence (RLIN\)	1983-1984
b. 3, f. 45	Research Libraries International Network (RLIN)	

b. 4, f. 46	Research Libraries International Network (RLIN) procedures and policies and general information	1982-1983
b. 4, f. 47	Ripley exchange, "Rails of the World": paintings borrowed from Smithsonian	
b. 4, f. 48	Room assignments - SML	
b. 4, f. 50	TIAA Studies	
b. 4, f. 51	Walling, Ana Strunsky-papers	

## Accession 2008-A-083: Library endowment fund card file, 1763-1963

Arranged alphabetically by last name.

b.1	Altschul, Frank, Fund
b.1	Alvord, George Buell, Fund
b.1	Andrews, Charles McLean, Library Fund
b.1	Andrews, Loring W., Memorial Fund, Yale College
b.1	Arnold, Howard W., Fund
b.1	Bacon, E. Champion, Fund
b.1	Bacon, Francis, Fund
b.1	Baldwin, George W., Fund
b.1	Bannard, Otto Tremont, Fund
b.1	Barney, D, Newton, Fund
b.1	Barr Fund
b.1	Batcheller, Franklin A., Memorial Fund
b.1	Beinecke, Edwin J. '07, Frederick W. Beinecke '09s, and Walter Beinecke '10 Fund
b.1	Belin, Henry, Jr., Fund
b.1	Bement, Edward, Fund
b.1	Benjamin, Judah Philip, Fund, Law School
b.1	Betts, Samuel Rossiter, Fund
b.1	Bishop, Midshipman Julian S., Memorial Fund
b.1	Boocock, Mary C., Fund, Yale College
b.1	Board, Charles H., Fund
b.1	Bournique, Joy Curtis, Fund
b.1	Brooks, David, Fund
b.1	Brown, Anselm B., Fund, School of the Fine Arts
b.1	Brown, Horace, Map Fund
b.1	Brush Collection, Sheffield Scientific School
b.1	Burrell, Joseph D., Fund
b.1	Campbell, Clarence, Fund
b.1	Case, Charles B., Fund

b.1	Childs, Albert H., '61, Fund
b.1	Childs, Sterling W., Fund
b.1	Chittenden, Anna H., Fund
b.1	Cincinnati Society Deposit
b.1	Clarke, William Newton, Fund, Divinity School
b.1	Class of 1872, Yale College, Fund
b.1	Class of 1884, Yale College, Fund
b.1	Class of 1896, Yale College, Fund
b.1	Class of 1899, Yale College, Fund
b.1	Class of 1943 Memorial Fund
b.1	Coe, William Robertson, Fund
b.1	Coe, Sidney, Fund
b.1	Coit, Joshua, Fund
b.1	Cole, George Watson, Bibliographical Collection Fund
b.1	Connfelt, Godfrey Pierson, Memorial Fund
b.1	Corwith, John W., Memorial Fund
b.1	Cowles, William H., Memorial Book Fund
b.1	Curtis, Michael Ellinwood, '52 Memorial Fund
b.1	Cuyler, Thomas DeWitt, Fund
b.1	Daggett, President Naphtali, Library Fund
b.1	Day, George Edward, Missions Library, Divinity School
b.1	Day, George Parmly, Fund
b.1	Depew, Ganson Goodyear, Memorial Fund
b.1	Depew, Ganson Goodyear, Memorial Fund, Law School
b.1	DeSilver, Albert, Fund
b.1	Dexter, Franklin Bowditch, Fund
b.1	Dimmick, J. Benjamin, Fund
b.1	Downes, John I. H., Fund, School of the Fine Arts
b.1	Driggs, Henry P., Memorial Fund
b.1	Dryden, Philip C., Fund



b.1	Durand, John Ewing, Fund
b.1	Dwight, James, Fund
b.1	Dwight Hall Fund
b.1	Egleston, William C., Fund
b.1	Eldridge, Azariah, Memorial Fund
b.1	Eliot, Jared and Thomas Ruggles Fund
b.1	Elliott, John, Fund
b.1	English, James E., Fund
b.1	English, James E., Fund, School of Law
b.1	Eno, Henry C., Fund
b.1	Farnam, Ann S., Fund
b.1	Farnam, Henry W., Fund
b.1	Fellowes, Richard S., Fund
b.1	Fennell, Charles Buford, Fund
b.1	Field, Theron Rockwell, Memorial Fund
b.1	Field, Theron Rockwell, Class of 1889S Memorial Fund
b.1	Fitch, Lucius W., Fund
b.1	Fletcher, Henry, Fund
b.1	Foote, George A., donation
b.1	Fuller, Henry Martyn, Memorial Fund
b.1	Gabriel, George, Fund
b.1	Garver, Milton A., Fund
b.1	General Fund
b.1	German Seminary Library, German Seminar
b.1	Gilman, Daniel C., Fund
b.1	Gleason, William White, '03, Fund
b.1	Goodhart, Marjorie Walter, Fund
b.1	Grant, A. Henry, Yale '96
b.1	Hadley, Arthur Twining, Memorial Fund
b.1	Hallowell, J. Wallace, Jr. Fund

b.1	Hammel, Richard L.
b.1	Harper, Lathrop Colgate, Ltt.D. Fund
b.1	Harpham, William Johnson, Memorial Fund
b.1	Harris, Charles J., Edward M. and William T., Fund
b.1	Healy, William Arnold, Fund
b.1	Heermance, Theodore Woolsey, Fund
b.1	Hemenway, Alfred, Fund
b.1	Hildebrand, Arthur Sturges, Memorial Fund
b.1	Holbrook, Richard T., Fund
b.1	Holmes, Gideon S.and Elizabeth Wales Fund
b.1	Homes, Henry A., Fund
b.1	Hooker, Thomas, Fund
b.1	Howe, Jane and Walter Howe, '29 Fund
b.1	Humphreys, May, Fund
b.1	Humphreys, May, Memorial Fund
b.1	Hunt, Rachel McMasters Miller, Fund
b.1	Hyde, James Beach, Fund
b.1	Ide, George E., Memorial Fund
b.1	Ives, Mary E., Fund, School of Law
b.1	Jackson, John Day, Fund
b.1	Jaffray, Robert, Fund
b.1	Jennings, Walter, Memorial Fund, Library Associates
b.1	Johnson, James Weldon, Memorial Collection of Negro Arts and Letters Fund
b.1	Kean, John, Memorial Fund
b.1	Kennedy, Stanton Francis, Fund
b.1	Kimball, Chase, Fund
b.1	Kingsley, James L., Fund
b.1	Kingsley Trust Association Fund
b.1	Kohut, Alexander, Memorial Fund
b.1	Larned, Irene Battell, Fund

b.1	Larned, Irene Battell, Music Fund
b.1	Lewis, Addin, Fund
b.1	Library Fund, School of Forestry
b.1	Library Fund, School of Music
b.1	Linsly, Noah and Jared Fund
b.1	Lockwood, Samuel, Fund
b.1	Loomis, Franklin Holcomb, Memorial Fund
b.1	Lorance Fund
b.1	Lord, Russell, Memorial Fund
b.1	Lucke, Jerome B., Fund, University
b.1	Lusk, William T., Fund
b.1	McClelland, James Sterling, Fund, Divinity School
b.1	McClintock, Walter, Memorial Fund
b.1	McCullough, Hall Park, (B.A. 1894) Fund
b.1	McGuire, Hubert Amer, Memorial Fund
b.1	Manwaring, Elizabeth W., Fund
b.1	Map Collection Endowment
b.1	Matthiessen, Francis G., Book Fund
b.1	Memorabilia Fund
b.1	Microtext Purchase Fund
b.1	Moffat, Douglas M., Yale 1903
b.1	Morris, Richard L., Jr. Memorial Fund
b.1	Morse, The Susan A.E. Morse and William Inglis, Fund
b.1	Moore, Davis Willett, '32 Fund
b.1	Murphy, Lawrence S., Class of 1939 Fund
b.1	Murphy, Ray Livingston, (B.A. 1947) Fund
b.1	Needham, Charles K., Fund, Sheffield Scientific School
b.1	Nettleton, George, Fund
b.1	New York Alumni Association Fund
b.1	Norton, John T., Fund

b.1	Numan-Close Fund
b.1	O'Neill, Eugene, Memorial Fund
b.1	Oriental Fund
b.1	Overton, Alan Gustave, Class of 1936, Fund
b.1	Packard, Lewis R., Fund, Yale College
b.1	Parker, Frederick S., Fund
b.1	Penniman Memorial Library Fund
b.1	Perkins, Alfred E., Fund
b.1	Perrin, Bernadotte, Fund
b.1	Phelps, William Lyon, Fund
b.1	Porter, Jacob, Fund
b.1	Quarles, Donald Aubrey, Yale 1916
b.1	Rabinowitz, Louis Meyer, Memorial Fund
b.1	Reed, Edward Bliss, Carol Collection
b.1	Reeve, Charles McC., (1870) Fund
b.1	Rettger, Leo F., Fund
b.1	Reynolds, Maude Trowbridge and Horatio McLeod Reynolds Fund
b.1	Rosenbloom, Arthur M., '25 Fund
b.1	Ross, Edwin Burtis, Fund
b.1	Scheltema, Johann F., Fund
b.1	Schwab, John Christopher, Fund
b.1	Scott, Henry W., Fund
b.1	Sheffield, Joseph Earl, Fund, Sheffield Scientific School
b.1	Sherman, Gordon E., Fund, School of Law
b.1	Shortridge, Laura Virginia
b.1	Sloane, Thomas C., Fund
b.1	Smith, J. Sumner, Fund
b.1	Sneath, Richard Sheldon, Memorial Fund, Divinity School
b.1	Southworth, Edward W., Fund
b.1	Speck, William A., Fund

b.1	Sterling Memorial Library Maintenance Fund
b.1	Stillman, Charles, Fund
b.1	Taft, Alphonso, Fund
b.1	Taylor, Mark Albert, Memorial Fund
b.1	Thacher, John Seymour, Memorial Fund, School of Medicine
b.1	Toumey, James W., Memorial Library, School of Forestry
b.1	Trowbridge Reference Library, Divinity School
b.1	Van Vechten, Carl, Fund
b.1	Wadsworth, Daniel, Fund
b.1	Wagner, Henry Raup, Fund
b.1	Wagstaff, David, Memorial Fund
b.1	Walker, Katherine K., Fund, School of the Fine Arts
b.1	Wheeler, Albert S., Fund
b.1	White, Henry C., Fund
b.1	White, William Gardner, Fund
b.1	Whitney, Eli, Fund
b.1	Whitney, James Lyman, (B.A. 1856) Fund
b.1	Whitney, James Lyman, B.A. 1856
b.1	Whitney, Josah Dwight, Clarissa James, and James Lyman, Fund
b.1	Whitney, William Dwight, Fund
b.1	Winthrop Fund
b.1	Wolcott, Oliver, Fund
b.1	Woolsey, Heathcote
b.1	Woolsey, John M., Fund, School of Law
b.1	Woolsey, Theodore S., Fund
b.1	Wright, Howell, Fund
b.1	Yale Alumni Association of Long Island Fund
b.1	York, Samuel Amos, Fund
b.1	Young, Karl, M.A. Hon. 1923, Library Fund
b.1	Unidentified fund

## **Selected Search Terms**

The following terms have been used to index the description of this collection in the Library's online catalog. They are grouped by name of person or organization, by subject or location, and by occupation and listed alphabetically therein.

### **Subjects**

Academic libraries -- Finance

### **Corporate Body**

Yale University. Library